

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF ZONING APPEALS (BZA)

11420 Millersport Rd., Millersport, OH 43067

REGULAR MEETING MINUTES

OCTOBER 9, 2025 – 7:40 PM

Board of Zoning Appeals members present: Alex Fant, Martha Snavelly, Mark Helms, Ken Rienscheld, Keri Melfi.

Zoning Inspector: Mike Berry

1. Shirley Perkins

Old Business: Mike sent an email to the owner of Pine Ridge regarding her advertisement for a wedding venue. Chair Fant said that he is not convinced that they were not misled when Dana came before the Board for her conditional use variance. Chair Fant also stated they are not here to investigate but certainly to determine the actual usage.

Review and approve meeting minutes from September 11, 2025 Hearing #25-108. Martha Snavelly made a motion to approve, Mark Helms seconded the motion. Motion passed with 5 votes

Review and approve meeting minutes from September 11, 2025 Hearing #25-109 & #25-110. Martha Snavelly made a motion to approve, Mark Helms seconded the motion. Motion passed with 5 votes.

Review and approve meeting minutes from September 11, 2025 Regular meeting. Ken Rienscheld Made a motion to approve, Mark Helms seconded the motion. Motion passed with 5 votes.

Review and approve meeting minutes from September 25, 2025 Hearing #25-120. Martha Snavelly made a motion to approve, Mark Helms seconded the motion. Motion passed with 5 yes votes.

Review and approve meeting minutes from September 25, 2025 Hearing #25-111 & #25-112. Mark Helms made a motion to approve, Ken Rienscheld seconded the motion. Motion passed with 5 votes.

New Business: Shirley Perkins addressed the board as interested in the alternate position for the BZA. Ms. Perkins stated that she has been a resident in the community for approximately 29 years and currently lives on Leib's Island. She said she wants to become a member of the BZA because she loves and cares about her community.

Chair Fant asked the Board for a motion to make a recommendation to the Trustees to consider Shirley Perkins as the BZA alternate. Martha Snavelly made a motion to approve, Mark Helms seconded the motion. The motion passed with 5 yes votes.

The BZA rescheduled Hearing #25-127 that was cancelled this evening and reschedule to the November 13th meeting date.

Mike announced to the Board that he will be retiring and Mike will be mentoring his son Curt to take his place. Mike further stated that the township would like the zoning position to be full-time, and he doesn't want to work full-time. Mike said that the decision to hire Curt will be up to the Trustees.

Adjournment: At 8:10 p.m., Chair Fant asked for a motion to adjourn, motion made by Martha Snavelly, second by Mark Helms.

The motion passed with 5 yes votes.

Minutes Recorded By: Patricia McLoughlin

Alex Fant – Chair

Martha Snavelly - Vice Chair