

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF ZONING APPEALS (BZA)
11420 Millersport Rd., Millersport, OH 43046
REORGANIZATION MEETING MINUTES
January 9, 2025 7:00 PM

Board of Zoning Appeals members present/absent:

Members present - Alex Fant, Ken Rienschild, Mark Helms, Ron Sharpe, Martha Snavelly

Members absent: Rick Singer, Alternate

Zoning Inspector: Mike Berry

Chair Fant made a motion to nominate for **Chair** of the Board of Zoning Appeal, Martha Snavelly nominated Alex Fant as Chair of the BZA, second offered by Mark Helms. A Call was made for a vote: The motion passed with 5 yes votes.

Chair Fant made a motion to nominate for **Vice-Chair** of the Board of Zoning Appeal, Mark Helms nominated Martha Snavelly, second offered by Ron Sharpe. A call was made for a vote: Motion passed with 5 yes votes

The Board decided to table the motion to nominate a Recording Secretary. If the need should arise, the BZA will nominate a limited secretary at the time of the meeting.

Set meeting time and date for this year:

Citing from the Boards **Rules and Procedures** Section 4: Unless otherwise postponed or cancelled, tentative regular meetings of the BZA shall be held on the second Thursday of every month at 7PM If that day is a legal holiday under Ohio law, the tentative meeting shall be held on the next succeeding Monday and at the same time. Tentative regular meetings may be postponed or cancelled in advance by or at the direction of the Chair or Vice Chair. Meeting times and dates to be posted on the website.

Chair Fant asked for a motion to adopt Rules and Procedures Section 4 and 9B to have the BZA meetings held on the second Thursday of every month at 7:00 PM. Motion by Martha Snavelly, second by Ken Rienschild. A call was made for a vote. Fant, - Yes, Snavelly, - Yes, Helms, - Yes, Rienschild, - Yes, - Sharpe – Yes. Motion passed with 5 yes votes.

Mike Berry informed the BZA that the State passed a law that it was no longer necessary to publish meetings in local newspapers, but posting the meeting notice on the website is sufficient for notice. Many villages no longer have local newspapers.

Chair Fant asked for a motion to accept striking of legal notification in local newspapers and making notification acceptable on the website. Motion by Martha Snavelly second by Mark Helms, motion passed with 5 yes votes.

Chair Fant asked for a Motion to accept Section 9 Motion to strike local newspapers and replace with local websites, Motion by Martha Snavelly, second by Ron Sharpe. Motion passed with 5 yes votes.

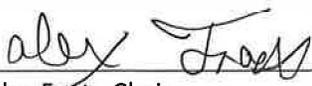
Chair Fant asked for a motion to approve adopt rules and procedures as presented, motion by Martha Snavelly, second by Ken Rienschild, motion passed with 5 yes votes

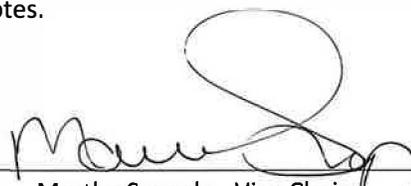
Chair Fant presented a contact sheet for the Board members and asked them to review to make certain all information is correct. All members agreed that the contact information is correct.

The Trustees will be addressing the fees for BZA Board meetings to increase from \$50.00 per meeting to \$60.00 per meeting for 2025. Trustee meetings will now be the 3rd Thursday of each month changing from the 1st Tuesday.

Adjournment: At 7:13 PM Chair Fant asked for a motion to adjourn, Mark Helms, made a motion to adjourn, Ron Sharpe offered a second. The motion passed with 5 yes votes.

Minutes Recorded By: Patricia McLoughlin


Alex Fant - Chair


Martha Snavelly - Vice Chair