

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd. NE, Millersport, OH 43046

SPECIAL MEETING MINUTES

August 8, 2023 -11:00 AM

Township Officials present:

Trustee Terry W. Horn and Trustee William R. Yates were present. Trustee Douglas G. Leith and Fiscal Officer (FO) Pam Underwood were not present.

Department Heads/Staff present:

Recycling/Roads - Mike King; and Recording Secretary and Fiscal Accounting Clerk - Tammy Oliver.

Invited Guest(s): Greg Cotterman, JBA Architects

The meeting was called to order at 11:00 AM by Trustee Chairman Yates.

Number of members of the public present: 2 as recorded on Sign-in sheets.

MEETING PROCEEDINGS

Purpose of Special Meeting: The Walnut Township Trustees will hold a public bid opening for a New Salt Storage Facility. Following the bid opening, the Trustees will review the bids with the Township's Architect, review funding, review project costs, review details and possibly award the project. The Fiscal Officer and Assistant Fiscal Officer will discuss and vote on the 2023 Final Appropriations.

The following Bids were received by the Township:

Ferguson Construction - Base Bid \$709,000.00
Alternate 1 (\$31,000.00) (deduct)
Alternate 2 (\$59,000.00) (deduct)
Alternate 3 \$2,800.00 (add)

Double Z Construction - Base Bid \$1,020,000.00
Alternate 1 (\$14,000.00) (deduct)
Alternate 2 (\$64,000.00) (deduct)
Alternate 3 \$8,500.00 (add)

All required Bid documents were included by each Bidder.

The project estimate was \$423,000.00.

The architect representative, Greg Cotterman, recommended that the Trustees make some possible changes and rebid the project in the Spring of 2024.

Adjournment: At 11:38 AM, Trustee Horn made a motion to adjourn. Trustee Yates seconded the motion. The motion passed with 2 yes votes.

Minutes Recorded By: Tammy Oliver

Pam Underwood, Fiscal Officer

William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas G. Leith, Trustee