

**MINUTES OF THE:  
WALNUT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
July 05, 2022 - 7:00 PM**

**Township Officials present:**

Trustees Terry W. Horn, William R. Yates and Douglas G. Leith and Fiscal Officer Pam Shaloo.

**Department Heads present:**

Fire Chief - Robert Price; Zoning Inspector – Mike Berry; Property Maintenance Inspector – Scott Arnold-  
absent Roads & Parks Supervisor – Nate Wagner; Regional Planning Commission Representative – Robert  
W. Slater II; absent.

**Number of members of the public present: 17**

The meeting was called to order at 7:00 PM by Trustee Chairman Yates and the Pledge of Allegiance to  
the Flag was recited.

**MEETING PROCEEDINGS**

**Approval of Minutes**

The minutes for June 6, 2022 were presented for approval. Trustee Leith made a motion to approve the  
minutes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

**Financial Report – Fiscal Officer, Pam Shaloo:**

Approval of Checks and Electronic Fund Transfers (EFT's):

Trustee Horn made a motion to approve checks # 25782 through # 25789 and Electronic Fund Transfers #  
402-2022 through # 452-2022, after being certified that funds are available and appropriations have been  
made by Fiscal Officer Shaloo. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn acknowledged the Fiscal Officer reports: 1) Investment Listing 2) Appropriation Summary 3)  
Cash Summary 4) Fund Status 5) Payment Listing.

**Questions From Residents:**

Mr. Floyd Duncan – 13275 Birch Rd.

Property Taxes: Mr. Duncan asked to see how his Township income taxes are spent. F.O. Shaloo suggested  
Mr. Duncan come into the office and that she would be happy to provide any documentation/reports that  
he wants to see.

Stream behind his house on Birch Rd: The stream is getting closer and closer to his house. It currently is about 6' across and he can no longer maintain it. Trustee Horn showed historic arial images from 1938 to 2021 for Mr. Duncan's property on the display monitor that showed the stream route has not changed since Mr. Duncan's house was built in approximately 2005.

Mr. Miller suggested putting the financial reports with the monthly minutes of the meeting to keep residents informed.

## **DEPARTMENT REPORTS**

### **Township Fire Department - Chief Price**

No hail damage was found on building # 633 in Thurston after further investigation.

2 resignations from a group of 14 who have not put in their hours since the beginning of the year.

EMS Vending Machine has shipped, training probably will begin the third week of July.

Runs, year to date: 727

Red International Medic sold and titled to Shawnee VFD.

Station 631 air lines - It was discussed that some compressed air lines that were not finished during construction. The cost for hooking up air lines to the air compressor would be \$2100.00. Chairman Yates made motion to finish air lines, second by Trustee Horn, motion passed with 3 yes votes.

**Regional Planning** –Trustee Horn reported from sources that at today's Regional Planning Meeting the "El Shacko" Hotel rezoning on Shepard Ave. from R1-LF to RMU was not approved.

### **Roads and Parks Supervisor – Nate Wagner**

Parks: Did not receive the Community Development Block Grant for playground equipment at Fairfield Beach Park. Will apply for an ODNR Nature Works grant of \$150,000.00, next Spring with a 25% match requirement.

Roads: Patching the last few weeks.

2<sup>nd</sup> mowing will begin next week in the south.

Asphalt Bid Opening date – July 12 at 7:00 pm

A resident enclosed about 100' of ditch at Fairfield Beach without a permit and refuses to remove it. A portion is not on his property; Trustee Horn moved to give Nate Wagner authorization to contact prosecutor's office to remove ditch enclosure by the Township that was not permitted and pass the cost onto property owner. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Backhoe and Zero Turn Mower - Trustee Leith moved to accept bids; starting \$12,000.00 and \$500.00 respectively. Chairman Yates seconded the motion. Motion passed with 3 yes votes.

**Zoning – Mike Berry:**

For June, 21 Permits issued; 5 homes, 3 additions, 4 accessory bldgs., 3 fences, 3 pools, 1 ZR amendments, 1 variance, 1 Ag. Exempt. 4 letters issued about violations: Shed, no permit, Cherry Lane, Accessory Bldg. on Alder and Ivy, Pool with no Permit, Bickel Church, Junk boat in front yard of Taylor Ave. Violations for Airbnb operations one at, 4155 North Bank for operating an Airbnb and another at 12978 West Bank.

83 phone calls answered.

**Property Maintenance – Scott Arnold - absent**

**OLD BUSINESS**

1. County road money and use – according to Nate Wagner, the County would like to see it used and or identified for specific future projects.
2. Trustee Horn made a motion to pass Resolution #18-2022 for Fairfield County Engineer's Office to apply for OPWC Grant at Lakeside for drainage improvements. Trustee Leith seconded the motion. The motion passed with 3 yes votes.
3. Station 631 – There are still outstanding issues with the final deed transfer to the Township and getting the property tax exemption. Amy Brown Thompson FCPO is working with the Millersport Village Solicitor.

**NEW BUSINESS**

1. Permission to stop traffic for the 32<sup>nd</sup> annual SCF 5K run 09/03/2022 9 AM for 55-60 minutes. Trustee Horn made a motion to approve the shutdown of traffic for Sweetcorn Festival 5K run. Chairman Yates seconded. Motion passed with 3 yes votes.
2. Parking in Twp. - Trustee Horn cited an on-going parking issue in the Township especially with commercial vehicles. He proposed a resolution to prohibit the parking of commercial vehicles and long-term car parking along residential Township roads. Trustee Horn motioned to pass Resolution #19-2022, a parking regulation to control commercial/non-commercial and all other vehicles on all residential township roads pending Prosecutor's Office approval. Trustee Leith seconded the motion. The resolution passed with 3 yes votes. Once implemented the resolution would be enforced by Sheriff's office.
3. Tree at 3757 Southbank Rd.-- Trustee Horn has talked with the property owner who would like a tree to be removed that is partially in the road Right-of-way and on private property. The tree does not appear to be in danger of falling. The property owner has requested permission to have the tree removed at his expense with no liability to the Township. Trustee Horn moved to send a letter to the owner giving him permission to remove the tree at his expense, Trustee Leith seconded the motion. Motion passed with 3 yes votes.

4. Zoning Commission alternate member – Mr. Dick Williams submitted his interest in the position. Trustee Horn moved to appoint Dick Williams to Zoning Commission as an alternate with a 5-year term ending in 2027 and beginning August 2022. In the future, Mr. Williams can assume another member’s term if it opens up. Chairman Yates seconded the motion. Motion passed with 3 yes votes.
5. Pleasantville Parade, August 13. Chief Price asked if it’s OK to attend, as long as they had the manpower and it worked with scheduling, etc. No problem with Trustees.
6. Trustee Horn noted that the County is working on a County-Wide Land Use Plan – due to the upcoming Intel project. In addition, Congressman, Troy Balderson, has stated that he will try to work with local communities to put together a master plan for residential development in the region. Farm land will be affected. There will also be a need for water and sewer infrastructure to be added and or improved in the area.
7. Upcoming Rezone Hearings – July 18, Monday, Ryan Clum (Trustee hearing) and Thursday July 21, Shepard Ave at 7:00 pm (Zoning hearing).
8. Asphalt bid opening date – Tuesday, July 12, 7:00 pm
9. Zoning Fee Schedule Revision – Additions to Porch, Accessory Bldgs. Sheds & Decks are 75% of base fee if it was permitted the first time. Also added: “Permit Fees are based on the review and approval of the Zoning Permit as submitted by applicant. If changes are made to the dimensions and or location of project after the submission of the Zoning Permit, a revised plan must be submitted to the Zoning Inspector. Applicant will be charged an hourly rate fee based upon Zoning Inspector compensation plus benefits up to the original permit fee. Trustee Horn made a motion to adopt the changes to the Zoning Permit Fee Schedule. Trustee Leith seconded the motion. Motion passed with 3 yes votes.
10. BZA Member attendance. Trustee Horn, noted that BZA member, Jane Hanley, has not attended any meetings this year and only one in 2021. Her term is up on December 31, 2022. Trustee Horn moved to send a letter requesting Ms. Hanley to inform the Trustees of her intentions in regards to continuing with the BZA this year. Chairman Yates seconded the motion Horn -Yes; Yates – yes, Leith – No. Motion passed with two yes votes.
11. Trustee Horn moved to go into executive session at 10:40 PM, for complaints against a public employee per ORC 121.121(G). Trustee Leith seconded the motion. Motion passed with 3 yes votes. At 10:45 pm, the Trustees came out of executive session.

**Adjournment:** Trustee Horn made a motion to adjourn at 10:45 PM. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Minutes Recorded By: Diane Powell

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Pam Shaloo, Fiscal Officer

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William R. Yates, Chairman

Douglas G. Leith, Vice Chairman

Terry W. Horn