

**MINUTES OF THE:
WALNUT TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
March 22, 2022 – 7:01 PM**

Township Officials present:

Trustees Terry W. Horn, William R. Yates and Douglas G. Leith.

Fiscal Officer Jane Baker was absent. Pam Shaloo, Deputy Fiscal Officer was present.

Department Heads present:

Fire Chief - Robert Price present;

Number of members of the public present: 18

The meeting was called to order at 7:01 PM by Trustee Chairman Yates and the Pledge of Allegiance to the Flag was recited.

MEETING PROCEEDINGS

Advertised Purpose of Meeting:

The purpose of this meeting was for the (A) Self-Contained Breathing Apparatus (SCBA) bid opening, (B) Walnut Township Boat Dock Policy, (C) Retirement of Fiscal Officer, Jane Baker and (D) Fairfield Beach Storm Water upgrades.

Discussion:

A. 2 bids were received for Self-Contained Breathing Apparatuses (SCBA):

Bids were opened:

1. Atlantic Emergency Solutions - \$240,128.26, 2 RIT \$9,679.92 for a total of \$249,808.18
2. Warren Fire Equipment: SCVA - \$247,980.10, 2 RIT \$9,354.00 for a total of \$257,334.10

The trustees want to look more carefully at both bids and have their lawyers check them out.

B. Walnut Township Boat Dock Policy:

Discussion was focused on how much the cost of the 2022 rental amount would be. ODNR collects \$90.00 for the stickers (\$100.00 for covered dock). The trustees need to add liability insurance for each boat dock

to that fee. \$200.00 in total won't cover the liability, so a resident suggested \$150.00 + ODNR fee for a total of \$240.00 (or \$250.00 for covered docks) for the year. Chairman Yates suggested going with this charge for 2022 to see how it works (enough to cover the costs of insurance with a little extra to allow for maintenance. Trustee Leith motioned to accept the fee subject to reassessment next year. Trustee Horn seconded the motion. Discussion included some revisions. The roll call vote passed with 3 yes votes.

Revisions were suggested to the Dock Rules Document and Boat Tie-Up Permit Application Document. From the Dock Rules Document it was suggested that homes must be occupied in order to be eligible for a dock. It was decided that the rental would run from April 1 – March 31. Trustee Leith made a motion to revise the Dock Rules document and Boat Tie-Up Permit Application document. Trustee Horn seconded the motion. The Roll call vote passed with 3 yes votes.

Purchase of the boat dock stickers will take place at the Walnut Township office, 11420 Millersport, OH 43046, from April 1 – 30, or by mail. The dedicated office hours for processing these will be Monday – Thursday 12-1 PM and on Saturday April 23 from 12-2 PM. Checks or money orders will be accepted.

C. Fiscal Officer resignation and appointment of Fiscal Officer:

The Walnut Township Board of Trustees moved to accept/acknowledge the resignation/retirement of Fiscal Officer Jane Baker as of April 1, 2022, and to acknowledge Jane Baker's compliance with ORC-117.171 and 503.28. Trustee Doug Leith moved to accept the resignation; Trustee Horn seconded the motion. The roll call vote passed with 3 yes votes.

Per ORC, The Board of Walnut Township Trustees moved to give notice to the Fairfield County Board of Elections, Prosecutor's Office, Auditor's Office and Treasurer's Office of Jane Baker's vacation of the office of Walnut Township, Fairfield County, Fiscal Officer as of April 1, 2022. Chairman Yates moved to accept the motion; Trustee Leith seconded the motion. The roll call vote passed with 3 yes votes.

Trustee Leith moved to appoint Deputy Fiscal Officer Pam Shaloo to the position of Fiscal Officer for Walnut Township, Fairfield County effective April 1, 2022, until such time the position is placed and voted on the ballot by the Board of Elections or for other just cause. Trustee Horn seconded the motion. The roll call vote passed with 3 yes votes.

D. The Fairfield Beach Storm Water upgrades:

Trustee Horn met with James Mako, Fairfield County Regional Planning Director, and learned about The Critical Infrastructure Grant (\$750,000) for Fairfield County that can be used for storm water upgrades at Fairfield Beach the application is due June 2023. It will be awarded soon after that and can

Trustee Horn is working with ADR a civil engineer consultant from Newark to develop a 4-phase feasibility plan and cost estimate for the storm water project. The scope will include pipe routing and size, detention pond and water quality requirements.

Trustee Horn is also looking at a County \$300,000 Revitalization Grant that could include storm water improvements among other things and can be applied for in 2023.

Trustee Horn is hoping to use these grants along with existing ARPA funds. The ARPA grant funds must be obligated by 2024.

Adjournment: At 9:05 PM, Trustee Terry Horn made a motion to adjourn. Trustee Doug Leith seconded the motion. The motion passed with 3 yes votes.

Minutes Recorded By: Diane Powell

Pam Shaloo Fiscal Officer

William R. Yates, Chairman

Douglas G. Leith, Vice Chairman

Terry W. Horn