

Walnut Township Trustees Regular Meeting

Date: May 4, 2021

Time: 7:00 p.m.

Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	x	Mike King, Recycling	x	Robert W. Slater II, Regional Planning Commission Representative	x
Terry Horn, Trustee	x	Mike Berry, Zoning Inspector	x	4 guests	x
Doug Leith, Trustee	x	Fiscal Officer Jane Baker	x		

Discussion Summary	Action/Decision/Follow-Up
Approve minutes April 6, 2021 meetings	Motion to approve March 2, 2021 minutes by Trustee Horn, second by Trustee Leith <u>Roll call: 3 YES</u>
Approve minutes for April 10, 2021 Special Meeting	Motion to approve minutes for April 10, 2021 Special meeting by Trustee Horn, second by Leith <u>Roll call: 3 YES</u>
<u>Fiscal Officer's Report:</u> Jane Baker – Approve check #25658 – 25662 Approve Electronic Transfers and sign #538 to 775 Acknowledgement of Fiscal Officer reports, Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing Approve Patricia McLoughlin Invoice for \$140.00.	Motion to approve checks, EFTS and financial reports by Trustee Horn, second by Trustee Leith. <u>Roll call: 3 YES</u> Motion to approve Patty's invoice in the amount of \$140.00 by Trustee Leith, second by Trustee Horn. <u>Roll call: 3 YES</u>

<p>Jane informed the Trustee's that she needed to reduce the fire appropriations by \$266,650.90. She had contacted the State with the appropriated budget amount and it was agreed that the appropriations would need to be reduced by this amount. Trustee Horn asked Jane what her suggestion would be; she stated that it would be best to wait until the Thurston Fire Department merger would be resolved. Trustee Leith asked if the Trustees needed to cut the appropriation budget by the \$266,650.90 and she replied yes. She said that she had the ability to move money in the fund or transfer from the general fund, if approved but there would come a time when there would be no more money to move to the fire fund. She suggested that the fire department look at the budget and see where they could find areas to cut. She said that the fire department has \$765,857.55 remaining in the budget for the fire department to spend between May and December.</p>	
<p><u>Township Department Reports:</u></p>	
<p>Walnut Township Fire Department – Chris Redd Chris provided a copy of run numbers and YTD staffing. He indicated that there is an 8% increase from 2020. Paperwork will be submitted for 4 new employees.</p>	
<p>Regional Planning Commission Representative - Robert W. Slater II Bob said there asked about the plans for the old VFW the "new/old Minthorn Tavern". Bob asked what was going to happen to the War Memorial on the property; the Memorial has been donated to the Village of Millersport and they are trying to determine how to take it apart and move it.</p>	
<p>Recycling – Mike King – All is well with recycling, the fence is working</p>	
<p>Parks & Roads - Tim Morris</p>	
<p>Zoning – Mike Berry – 17 permits issued: 5 new home, 2 additions, 2 accessory buildings, 2 fences, 2 decks, 1 pool, 1 zoning redistrict change, 2 commercial and returned 84 phone calls. May 13, 2021 – Lake Road Variance meeting May 18, 2021 Ryan Clum Zoning District Change Hearing and Special Meeting following. May 20, 2021 – Schilling Zoning District Change</p>	
<p>Old Business:</p> <ol style="list-style-type: none"> Road repairs plan for 2021 – Bids – Trustee Yates asked the Trustees the preference of roads to address prior to sending out for bid. Jane said that they have \$403,869.00 in the budget. Trustee Yates said there was an indication that the State was going to help with repairs on Leib's Island Road. <p>Motion to request bids for repair of South Bank Road and Summerland Beach Road as one project; and Holder and Witherspoon Roads as one project.</p>	<p>Motion to authorize Trustee Yates to request bids for suggested road repairs by Trustee Leith, second by Trustee Horn, <u>Roll call:</u> 3 YES</p>

<ol style="list-style-type: none"> 2. Tornado Shelter – Status – Tim has forms to complete for the federal government; Trustee Yates asked Trustee Horn to confirm website for forms; completion date must be by November, 2022. The design will be a dome structure. 3. Flood issues – County Engineers Report - Mr. Upp provided a report on the culvert and drainage. The report basically states that the issues and discussions for resolution are between ODOT and ODNR responsibility. Trustee Horn was preparing a cover letter with a copy of the report to ODOT and ODNR and invite them to attend the May 26, 2021 meeting. Trustee Yates suggested that a thank you letter be sent to Mr. Upp for his efforts. 	
<p><u>New Business:</u></p> <ol style="list-style-type: none"> 1. Walnut Township new email service – Trustee Horn asked if all was going well, Trustee Yates computer needs to be setup. 2. Property Maintenance – contract – There will be additional cost to this position as Mr. Singer has to pay his liability insurance in the amount of \$700.00 per year. It was agreed that Mr. Singer would be paid \$475.00 per month for his services as maintenance inspector. Mr. Singer will work as a sub-contractor. A contract has been written with the help of the Fairfield County Prosecutor’s Office. 3. Walnut Township Safety committee advisory board – Trustee Yates asked Trustee Leith if we could move forward on this. Trustee Leith thought this could be up and running by June, 2021. 4. Flooding behind the dam – meeting set for May 26, 2021 at 7:00 p.m. Millersport School Auditorium at 11850 Lancaster Road, Millersport, Ohio. 5. Rezone hearing May 18, 2021 at 7:00 p.m., Special meeting to follow 6. Licking County 9-1-1 Service – Jon Kochis from Fairfield County EMS was contacted by phone and Jon provided an update on the Fairfield County Sheriff’s Department regarding the 911 upgrade. They have settled on Tyler technology which is the same system that Licking County has implemented. He stated that this will be funded Federally through American Rescue Plan (ARP). He said that Commissioner Levacy and Commissioner Davis are supporting this effort. Trustee Yates stated that this doesn’t solve the personnel staffing issues at the 	<p>Motion to accept the contract to hire Rick Singer as written by the Fairfield County Prosecutor’s Office as written, by Trustee Horn, second by Trustee Leith, <u>Roll call: 3 YES</u></p>

<p>911 center, and he agreed and said that he had discussed the staffing issues with Commissioner Levacy and they are going to study the staffing levels and make suggestions based on what the studies show. He said if the study shows a deficit, there would most likely have funding available to remedy the staffing issues.</p> <p>Trustee Yates stated that he felt the patient care begins with the dialing of 911 and that would include instructing the caller on CPR. He said that Licking County does provide that and that historically the Fairfield County Sheriff's Office has resisted providing instructions. Jon said that in discussions with Sheriff Lape, he supports providing instruction and that a module for CPR instruction was placed in the budget. Trustee Yates stated that this will be a one (1) year contract with a thirty (30) day out clause.</p> <p>The Trustees discussed the need for this service; Trustee Yates made a motion to accept, but there was a lack of a second.</p> <p>7. Pleasantville's request for a joint session and possibly "Conformity of Boundaries". Trustee Yates provided the information from the meeting with Pleasantville to the Trustees and stated that Amy Brown, Assistant Prosecuting Attorney was not available to meet with him to further discuss. Trustee Yates asked where the Trustees wanted to go from here based on Amy's suggestions. Trustee Leith said that he was going to contact a few of the Pleasantville Council members to let them know the Township's side of the story.</p> <p>8. Road Supervisor replacement – Motion to place an ad for Township Road Supervisor Position for \$22.00- \$27.00 per hour. Trustee Horn to prepare job description for ad in several publications,</p> <p>9. 3 full-time firefighter positions was discussed.</p> <p>10. Executive Session – under ORC 121.22 (G) – The Trustees entered into Executive Session at 10:55 p.m.</p>	<p>Motion by Trustee Horn to place ad for Township Road Supervisor position, second by _____</p> <p>Motion by Trustee Yates to enter into Executive Session at 10:55 p.m., second by Trustee Horn.</p> <p><u>Roll call:</u> 3 YES</p>
<p>Trustees exited Executive Session at 11:50 p.m., motion to adjourn at 11:51 p.m. by Trustee Yates,</p>	<p>Motion to adjourn at 11:51 p.m. by Trustee Yates second by Trustee Leith</p> <p><u>Roll Call:</u> 3 YES</p>

Trustee Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker