

Walnut Township Trustees Regular Meeting

**Date:** July 6, 2021

**Time:** 7:00 p.m.

**Recorder:** Patricia McLoughlin

The Pledge of Allegiance was recited

<b>Attendee</b>	<b>Present</b>	<b>Attendee</b>	<b>Present</b>	<b>Attendee</b>	<b>Present</b>
Bill Yates, Trustee Chairman	<b>X</b>	Tim Morris, Parks & Roads	<b>X</b>	24 guests	<b>X</b>
Terry Horn, Trustee	<b>X</b>	Mike Berry, Zoning Inspector	<b>X</b>		
Doug Leith, Trustee	<b>X</b>	Fiscal Officer Jane Baker	<b>X</b>		

<b>Discussion Summary</b>	<b>Action/Decision/Follow-Up</b>
Meeting called to order by Trustee Chairman Bill Yates at 7:00 p.m.	
Meeting was held at the new Millersport Fire Station. Guest speaker: Jon Kochis, Fairfield County Emergency Management to discuss the Tornado Shelter at Fairfield Beach. Trustee Horn shared a YouTube video featuring a shelter just like the proposed shelter for Fairfield Beach that was built at Delaware State Park in Delaware, Ohio. The Fairfield Beach total project cost is \$800,000.00, State is contributing \$100,000.00 and the Township contribution will be \$100,000.00 including a portion of in kind work.	
Approve minutes from June 1, 2021 Regular Meeting minutes as edited  Approve minutes from June 19, 2021 Special Meeting minutes.  Approve minutes from June 28, 2021 Special Meeting minutes as edited,	Motion to approve June 1, 2021 Regular meeting minutes by Trustee Horn, second by Trustee Leith <u>Roll call:</u> 3 YES Motion to approve June 19, 2021 Special Meeting minutes by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES Motion to approve June 28, 2021 Special meeting minutes by Trustee Horn, second by Trustee Leith <u>Roll call:</u> 3 YES
<u>Financial Report:</u> Approve checks #25669 to #25675 Approve Electronic Fund Transfers #990 to #1207 Acknowledgement of Fiscal Officer reports, Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing	Motion to approve Checks, EFTS, Fiscal Officer Reports by Trustee Horn, second by Trustee Leith,

<p>Approve invoice/check for Patricia McLoughlin</p> <p>Meeting for Zoning District Hearing Application #21-66 to be set for Tuesday, August 3, 2021 at 6:30 p.m.          Motion for Zoning District Change Application 2166 to be set for Tuesday, September 7, 2021 at 6:30 p.m.</p> <p>Mark Sherby, 3280 Lakeside Road Millersport, Ohio, presented a petition signed by local residents regarding the Schilling Zoning District Change #21-38.</p> <p>Jane Baker, Fiscal Officer requested a motion to hire an outside payroll organization (Paychex) to handle the township payroll. There are numerous employees, tax and legal liabilities and she feels this is the best way to proceed.</p> <p>Jane Baker, Fiscal Officer requested a motion to pay the IRS \$1545.81 in penalties and interest for errors in the 940 calculations</p>	<p><u>Roll call:</u> 3 YES</p> <p>Motion to approve check for Patricia McLoughlin by Trustee Leith, second by Trustee Horn,  <u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Horn, second by Trustee Leith,  <u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Leith, second by Trustee Horn,  <u>Roll call:</u> 3 YES.</p> <p>Motion by Trustee Leith, second by Trustee Horn,  <u>Roll call:</u> 3 YES</p>
<p><u>Comments from the floor:</u></p> <p>Mark Sherby 3280 Lakeside Road discussed the presented petition regarding Zoning Application #21-38 as well as concerns of the residents for other properties that may come up for consideration to be rezoned.</p> <p>Robin Thompson 3295 Lakeside Road, Millersport, Ohio asked about the \$524,000.00 from the American Rescue Plan. She said that at the last meeting, it was mentioned that this money would be directed toward Fairfield Beach. She asked why some of that money could be split with Lakeside and Fairfield Beach. Trustee Horn said that studies need to be made regarding the Route 360, Hollywood, Lakeside Road, etc.</p> <p>Trustee Horn spoke to Tom Bradford from ODOT and he said they had identified a 15" tile under Route 360 at Seller's Drive that was blocked and would be replaced. Tim Morris said that he felt ODOT had been listening to the issues that were affecting the residents.</p> <p>John Kochis has reviewed the possibility of applying for a FEMA FMA grant as has determined that it would have zero chance of being approved based on previous successful grant recipients.</p>	

<p>No name creek is being utilized by Buckeye Lake Village as an outlet for their storm water system. Since Walnut Township will want to access this waterway for any future storm water projects we need to coordinate with the Village to ensure the grades of No Name Creek are set properly to accept flow from Walnut Township.</p> <p>Trustee Horn also addressed a possible Zoning overlay district to prohibit future fill within the floodplain.</p> <p>Alan Turnbull 4495 Canal Road, Pleasantville addressed the Trustees regarding property at 4615 Canal Road Pleasantville, Ohio. Mr. Turnbull stated he had a petition signed by neighboring residents supporting the demolition of the house on his property.</p> <p>Trustee Horn stated he ordered a title search to identify any property owners and an ad will be placed in the newspaper for notification. He wants to start the process using the Land Bank for the demolition. He stated that the Land Bank allows each township one demolition project at no cost to the Township and once the Land Bank recovers the cost through property taxes another project can be applied for.</p> <p>Mr. Turnbull also mentioned that 8900 Lake Road has at least 4 cars in the back yard that have been there for years. Trustee Horn stated that we will place that on the property maintenance list.</p>	
<p><u>Township Department Reports:</u></p> <p><b>Walnut Township Fire Department -</b> Chief Price – 114 runs for the month of June. He said that there were 30-40 runs over the holiday weekend. Chief Price reported 6 resignations, 11 new hires.</p> <p>Chief Price presented a list of new vendor requests</p> <p>Chief Price presented examples of the signage for the stations reflecting the name and community. The cost is approximately \$3550.00</p>	<p>Motion to accept the list of resignations and the new hires proposed by Chief Price by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES</p> <p>Motion to add additional vendors as presented for approval by Trustee Leith, second by Trustee Horn, <u>Roll call:</u> 3 YES</p>

<p><b><u>Regional Planning Commission Representative</u></b> - Robert W. Slater II – Bob met with Regional Planning, issues regarding Walnut Township regarding developments. James Mako discussed the Flood map that was last updated in 2012.</p> <p><b><u>Zoning</u></b> - Mike Berry – Month of June  21 permits  2 New Homes  2 Additions  3 Accessory Buildings  6 Fences  1 Deck  4 Pools  1 Zoning District Change  2 Variances  24 letters issued, 4 violations, 20 rezone and 113 phone calls.</p> <p><b><u>Property Inspector</u></b> – Rick Singer – 28 properties are in the process of being addressed for violations. There are 17 that were given formal violation notices, 7 were verbal.</p> <p><b><u>Recycling</u></b> – Mike King – nothing to report, new fence is working.</p> <p><b><u>Parks &amp; Roads</u></b> - Zero turn mower has been worked on, a new hydraulic pump would cost \$2250.00, but both sides need to be replaced so estimate would be over \$5,000.00 to repair. He suggests that it be placed on .gov for it to be sold. They would take photos and do all of the work for the township to sell it.</p> <p>The new truck has arrived at Buckeye Body.</p>	<p>Motion by Trustee Leith to approve Tim Morris to place the zero turn mower on .gov second by Trustee Horn.  <u>Roll call:</u> 3 YES</p>
<p><b><u>OLD BUSINESS:</u></b></p> <ol style="list-style-type: none"> <li>EMS Safety Committee Update:</li> </ol>	<p>Motion by Trustee Leith to nominate Jason Thomas, Dave Zollinger and Bill Yates to represent Millersport on the Safety Committee, second by Trustee Horn.  <u>Roll call:</u> 3 YES</p>

<p>2. North Walnut Flooding – Trustee Horn asked if the Trustees wanted to pursue an overlay on fill. Trustee Yates said he would like a study to determine the costs.</p>	
<p><b><u>NEW BUSINESS:</u></b></p> <ol style="list-style-type: none"> <li>1. American Rescue Plan – There is a 60 day deadline to complete the forms to receive the \$524,00.00 allocated to Walnut Township.</li>   <li>2. Walnut Township Special Meeting 7/15/2021 at 9:00 a.m. with Thurston at Walnut Township Building. This meeting is regarding the consolidation of the Thurston-Walnut Township fire departments.</li>   <li>3. Tornado Shelter – Schorr Architects contract – Trustee Yates said he contacted Tony at Schorr Architects to notify him he has the contract. Trustee Yates wants to discuss with the Prosecutor’s Office for the legal verbiage in the contract.</li>   <li>4. Change 4615 Canal Road demolition process to ORC 505.86 – It was agreed that Trustee Horn move forward with the Land Bank to schedule demolition.</li> </ol>	

<p>5. Road Supervisor update – Resumes are being received.</p> <p>6. ITS quote for Datto workplace and email for Fire Department – Chief Price said that the important part is that they have a server that can be accessed from anywhere and that email addresses are not affected. The Trustees approved Chief Price to move forward with Datto workplace.</p> <p>7. Fire Department special duty events policy – Chief Price stated there are many events upcoming and needs Trustee approval. Amy Brown Thompson, Prosecutor’s Office requested to see a copy of any contracts/agreements with other townships. Chief Price said he is checking on contracting out and see if it is cost prohibitive. Chief Price said that 51 personnel will be needed to staff the Luke Bryan concert event. The cost of this service is being negotiated separately.</p> <p>The Ohio 811 service want a designee for OUPS. Trustee Horn asked who would like to be the designee to vote. The Trustees designated Tim Morris.</p> <p>Trustees designated Daria Arborgast and Melissa Reaver to represent the township for Bike Buckeye Lake.</p>	
<p>The Trustees entered into Executive Session under ORC 121.11(G) at</p>	<p>Motion to enter into Executive Session at 10:41 p.m. by Trustee Yates, second by Trustee Horn  <u>Roll call:</u> 3 YES</p>
<p>The Trustees exited Executive Session at 11:15 p.m.</p>	
<p>Motion to adjourn at 11:16 p.m.</p>	<p>Motion to adjourn by Trustee Horn second by Trustee Leith  <u>Roll call:</u> 3 YES</p>

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Trustee Chairman Bill Yates

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Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker