

Walnut Township Trustees – Special Meeting

April 10, 2021

The meeting was called to order at 9:30 AM by Chairman Bill Yates. Trustee Terry Horn was present. Trustee Doug Leith was absent. Interviewee, Mr. Richard Singer was present.

The Pledge of Allegiance was recited.

The purpose of the meeting was to interview a candidate for the position of Property Maintenance Inspector and possibly hire him.

Mr. Singer provided the Trustees with a completed Job Application. Everything appeared to be in order.

General conversation ensued regarding Mr. Singer's employment experience highlighted in the resume' that he presented to the Trustees at the regular Meeting on 4/6/2021.

It was agreed that Mr. Singer would be a good fit for the position and would work well with the public. It was remarked that the Job advertisement for this position was noted at a rate of between \$14 and \$17 per hour. Mr. Singer agreed to work however within the Township budget of \$5,000 as a part-time position to accomplish the goals of the Township.

Trustee Horn moved to hire Mr. Singer at a rate of \$5,000 annually as a "Contract Employee", paid monthly. Employment is contingent upon; clean background check, controlled substance test results; verification of valid driver's license; making contact with three (3) references that were provided on his application; and signing of employment contract.

It was noted that the Prosecutor's Office is working on the Contract for employment. Mr. Singer will report hours worked per month. Mr. Singer will also be covered by the Townships liability insurance.

Motion to adjourn by Trustee Horn, Second by Trustee Yates, motion passed. Meeting adjourned at 9:45

Jane Baker, Fiscal Officer

William R. Yates, Chairman

Terry W. Horn

Douglas G. Leith