

Walnut Township Trustee Regular Meeting

Date: November 2, 2021

Time: 7:00 p.m. Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

	Present	Attendee	Present	Attendee	Present
Chairman Bill Yates	x	Fiscal Officer Jane Baker	x		
Trustee Terry Horn	x	Zoning Inspector Mike Berry	x		
Trustee Doug Leith	x				

Discussion Summary	Action/Decision/Follow-Up
The attendees: Carol King, Bob Price, Michelle Crockett – Burnham & Flower, James Miller, Chris Redd, Robert Landis, Christ Welsh The meeting was called to order by Chairman Bill Yates	
The Trustees went into Executive Session at 7:03 p.m.	Trustee Horn moved to enter into Executive Session at 7:03 p.m., second by Chairman Yates, <u>Roll call: 3 YES</u>
The Trustees exited Executive Session at 7:15 p.m.	
Approve minutes for October 5, 2021 Regular Meeting -	Motion to approve October 5, 2021 minutes by Trustee Leith, second by Trustee Horn <u>Roll call: 3 YES</u>
Approve minutes for October 17, 2021 Special Meeting	Motion by Trustee Leith, second by Trustee Horn, <u>Roll call: 3 YES</u>
<u>Financial Report -</u> 1. Approve checks #25694 – 25708, 2. Electronic Transfer Funds #1625 – 1691. Acknowledgement of Fiscal 3. Officer reports: Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing.	Motion to accept checks, EFT's and acknowledge FO reports by Trustee Leith, second by Trustee Horn, <u>Roll call: 3 YES</u>

<p>4. Approve Patricia McLoughlin time/invoice check - \$210.00, Rick Singer \$475.00, Terri Zollinger \$80.00</p> <p>5. Jane requested a motion to approve all vendors for Thurston.</p>	<p>Motion to accept checks, EFT's and acknowledge FO reports by Trustee Horn second by Trustee Leith <u>Roll call:</u> 3 YES</p> <p>Motion by Chairman Yates to approve vendors from Thurston, second by Trustee Leith, <u>Roll call:</u> 3 YES</p>
<p><u>Comments from the Floor:</u> Chris Welsh of 1339 Meadows Drive, Lancaster, Ohio. He is requesting authorization for signature of a zoning form for a Medical Marijuana dispensing facility. Mr. Welsh provided photos of the facility, stating that it would look like a medical facility and would have armed guards. The State Board of Pharmacy has recognized that the area should have one more dispensary in the area. Mr. Welsh stated he would need the form by November 12th. The Trustees wanted some time for Jane to check the previous meeting minutes to see if any previous actions were taken.</p>	
<p><u>TOWNSHIP DEPARTMENT REPORTS</u> <u>Walnut Township Fire Department –</u> Chief Price – 117 runs in October, 1270 runs as of November 1st. Accepted resignations from Covert and Schmucker Station 633 was unstaffed for 4 days For 10 days in October there were no paramedics on duty Chief Price stated that because these stations were unstaffed does not mean that they were closed. Chief Price asked the Trustees to increase the dollar amount for approval for repairs to fire department equipment from the current \$1,500.00.</p> <p><u>Zoning –</u> Mike Berry -7 permits issued: 4 home, 1 accessory building, 2 fences. 13 letters issued: 3 violations, 10 variances, and Mike returned 72 phone calls. The Buckeye Lake winery has an application for an addition to a commercial building, he asked if there was a fee schedule for an addition. He stated that there are no fees scheduled for an addition to a new build.</p>	<p>Motion by Chairman Yates to give Chief Price authority to approve up to \$5,000.00 for repair of fire department equipment, second by Trustee Horn, <u>Roll call:</u> 3 YES</p>

Trustee Horn suggested that the fee be \$400.00 for an addition to a commercial building.

Mike stated he needed an additional fee structure for a duplex: Mike said that he considered a structure of 1500 square feet should be a separate structure and the property owner should be charged twice, since 1300 square feet is the minimum for a home in Walnut Township. Mike said that he would contact Violet Township and find out how they are handling the fee permits on a duplex. Trustee Horn suggested that the Trustees revisit the entire fee structure.

Property Inspector - Rick Singer – 38 properties in process as part of the PM Resolution, written notices were sent, 9 are now resolved. 2 have been sent to the Court system.

Parks & Roads - Nate Wagner – port- a -johns have been pulled from the Parks.

Berm on Summerland Beach and South Bank and a third mowing are scheduled for the remainder of the year.

November 30, 2021 meeting with the County Engineer and Commissioners, Nate will confirm that date to the Trustees.

Fairfield County Commissioners have commissioned Hicks Partners to help Villages, Cities and Townships secure grants from December 2021 through December 2022. The County would like to have a meeting to determine what the township needs are. Nate will setup a meeting between the Trustees and Hicks partners.

Old Business:

1. Storm water upgrades – Fairfield Beach – Trustee Horn stated that they are awaiting the final Sub-Grant Agreement with Fairfield County. He is meeting with Aundrea Cordle, Jon Kochis and the County Engineer's Office on November 3 to go over details.
2. North Walnut Township – storm water planning – Trustee Horn spoke to Jonathan Ferbrache, Buckeye Lake Mayor Wells and Toby Miller of the Village to discuss storm water discharge from Walnut Township into No Name Creek.

Motion by Trustee Horn to revise the commercial zoning fees for B1, B2, B3, I1 and I2 additions will be \$400.00 for the first 1,000 sq ft. and each additional square foot will be 25 cents per square foot, second by Trustee Leith
Roll call: 3 YES

<p>New Business:</p> <ol style="list-style-type: none"> 1. Pending litigation – Executive session under ORC 121.22 – (3) <u>conference with an attorney</u> for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. – The Trustees moved to enter into Executive Session at 7:03 p.m. and exited Executive Session at 7:15 p.m. and called the meeting back into session. 2. Health insurance with Michelle Crockett – For 2021 the insurance was moved to United Healthcare. She stated that there won't be any changes to the plan, but the rates have increased 7%. She shopped other plans that were at 16% increase. She suggested that they renew with UHC for January and once they know what fire department personnel would be included, they could move to another company and plan. 3. 4615 Canal Road – junk vehicle – Resolution 23-2021 per ORC 505.871 – there is a motorized vehicle on the property and the home is set to be demolished. 4. Fire Department grant award (per agreement “Notice”) to install equipment to the Village of Thurston. Chairman Yates said there would be a formal agreement before any changes were made. 5. Per agreement with the Village of Thurston and the access to the Fire Station – policy needs (with legal input from the State Pharmacy Board and the County Prosecutors office). 6. Ohio First Responders Grants, LLC – Bob Price said that the grants paperwork is being worked on. <p>Jane requested a meeting with the fire department to go over the budget figures and the suggested date is Tuesday, November 16, 2021.</p>	<p>Motion by Trustee Horn to pass Resolution 23-2021 to have the junk vehicle removed from 4615 Canal Road after a 14-day written notice, second by Trustee Leith, <u>Roll call:</u> 3 YES</p>
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Chris Redd provided a presentation on the fire department staffing “crisis”. The fire department covers 50.4 square miles, servicing 7,000 residents. The estimated call for 2021 is 1500 calls. The presentation suggested the hire of 3 full-time employees as lieutenants. This would guarantee a full-time paramedic in all 3 stations. Jane stated that the budget was for \$1.1M and the projected numbers from the presentation were \$1.2M. The SAFER grant application has been submitted.

Chairman Yates said that he felt that we should move forward on this proposal; Jane is to meet with the fire department to figure out at the budget to make this work.

Trustee Leith said that he would prefer that the Safety Committee be a part of this process.

7. Walnut Township Fire Department – Fire Chief – Salary – Chairman Yates wanted to officially appoint Bob Price as Fire Chief and swear him in. Jane Baker administered the oath to Bob Price as Fire Chief and he was officially sworn in as Walnut Township Fire Chief.

8. Walnut Township Fire Department - Personnel/Roster – Rank and Seniority as approved by the Chief.

9. Walnut Township Fire Department – Full-time (>1500 HR) job description and salary schedules

10. Walnut Township Fire Department – Part-time (<1500 HR) salary schedule.

Chris Redd provided the Trustees with a detailed power point presentation on how the fire department could hire 3 full-time lieutenants with paramedic experience and would provide 100% paramedic coverage to all 3 fire departments.

Motion by Chairman Yates to move forward with this budget, second by Trustee Horn,
Roll call: 2 YES, Trustee Leith respectfully abstained.

Motion by Chairman Yates to appoint Bob Price as Fire Chief, second by Trustee Horn,
Roll call: 3 YES

Motion by Trustee Horn to approve the fire department personnel roster as of November 2, 2021, second by Trustee Leith,
Roll call: 3 YES

Motion to increase the part-time salaries: paramedic to \$16.00, EMT to \$14.00 and basic firefighter is \$12.00, by Trustee Horn, second by Trustee Leith,
Roll call: 3 YES

<p>11. Surplus property disposal – Under ORC 505 (10). Chairman Yates requested a list of the property that Chief Price was asking for authorization to dispose. After discussion it was decided to discuss at the next meeting.</p> <p>12. Fire Department “Training Lot” location and ground cover/parking lot Chairman Yates suggested that they utilize the ground millings behind the township building as ground cover and utilize the lot behind the fire department for training lot. They could install an 8 ft. fence.</p> <p>13. Boat dock update – Trustee Leith spoke to Vince Popo and Gary Matheny from the Village and they currently charge \$400.00 for the year for the docks at the Canal. The Trustees need to decide whether or not to charge for these docks, require stickers from ODNR or just go back to having the property owners completing a form.</p> <p>14. Executive session – ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.</p>	
<p>Trustees entered into Executive Session at 10:59 p.m.</p>	<p>Motion by Trustee Leith to enter into Executive Session, second by Trustee Horn. <u>Roll call:</u> 3 YES</p>
<p>Trustee exited Executive Session at 11:15 p.m.</p> <p>Motion to adjourn at 11:16 p.m.</p>	<p>Motion by Horn to adjourn Second by Leith <u>Roll call:</u> 3 yes votes</p>

Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker