

Walnut Township Trustees Regular Meeting

Date: November 3, 2020

Time: 7:00 p.m.

Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	X	Tim Morris, Parks & Roads	X	Mike King, Recycling	X
Terry Horn, Trustee	X	Mike Berry, Zoning Inspector	X	1 guest	X
Doug Leith, Trustee	X	Fiscal Officer Jane Baker	X		

Discussion Summary	Action/Decision/Follow-Up
Approve minutes for September 1, 2020:	Motion by Trustee Leith, second by Trustee Horn to approve minutes with edits for September 2020 minutes; <u>Roll call:</u> 3 YES
October 6, 2020 Special meeting	Motion by Trustee Horn to accept changes to Special Meeting, second by Trustee Leith, <u>Roll call:</u> 3 YES
October 6, 2020 Regular Meeting	Motion by Trustee Horn, to approve minutes as edited, second by Trustee Leith, <u>Roll call:</u> 3 YES
October 12, 2020 Special Meeting	Motion to Trustee Horn accept minutes as edited, second by Chairman Yates <u>Roll call:</u> 3 YES
October 15, 2020 Special Meeting	Motion by Trustee Horn, to approve minutes as edited, second by Trustee <u>Roll call:</u> 3 YES
October 26, 2020 Special Zoom Meeting	Trustee Horn motion to approve minutes as edited, second by Trustee Leith, <u>Roll call:</u> 3 YES

<p><u>Financial Report:</u> Jane Baker – the Township received a Worker's Compensation dividend check in the amount of \$6,840.00. She stated that this could be appropriated for whatever the Trustees determined and she suggested it be placed in the Roads & Bridge fund.</p> <p>All records have been consolidated and placed in room upstairs. Many boxes need to be replaced, and there are many historical records. She will check with the State to find out the retention status of the records. She stated that there is a box upstairs with all of the COVID records, all of the money has been appropriated.</p> <p>Approve checks #25610 - #25612, EFT's #1105-1223 Acknowledgement of Fiscal Officer reports, Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing, CARES Act Report and sign bank account reconciliation for October 2020. Approve CARES Act expenses October 2020 \$208,845.93 – Balance \$0.00 Approve time sheets and invoice for Patty McLoughlin in the amount of \$143.00.</p> <p>Reimburse Trustee Yates in the amount of \$1598.11 for payment of electrical invoice for the fire department.</p>	<p>Motion by Trustee Leith to move funds into Roads & Bridges fund, second by Trustee Horn. <u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Horn, second by Trustee Leith to acknowledge Fiscal Officer reports, and to approve invoice for Patty McLoughlin, <u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Leith to reimburse Chairman Yates, second by Trustee Horn, <u>Roll call:</u> 3 YES</p>
<p>Millersport Fire Department – Chief Bob Price, not present – sent information on worker's comp grant for \$26,070.00 to Chairman Yates, another grant with \$12,715.00 to announce. Jane said that she needed it to be sent to her for reporting purposes.</p>	
<p><u>Zoning</u> - Mike Berry – 13 permits issued in October, 1 home, 5 additions, 2 sheds, 2 fences, 1 variance, 2 Ag-exempt, 2 outstanding fees. 5 letters issued: 4 violations, 1 nuisance, and returned 55 phone calls. Trustees agreed to appoint Martha Snavely to the BZA with term ending date to be determined.</p>	<p>Motion to appoint Martha Snavely for alternate by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES</p>
<p><u>Recycling</u> – Mike King – he said new fence is needed around the recycling. He said that the company is doing a better job of picking up the containers.</p>	
<p><u>Parks & Roads</u> – Tim Morris – nothing to report on the Parks, except the Fairfield Beach Park to repair the ship is \$7,000.00 - \$10,000.00. Before the Township can request another grant, they would have to bring the park up to ADA standards for the entire park. The Township doesn't have the funds to bring the park up to standards.</p>	

<p><u>Old Business:</u></p> <ol style="list-style-type: none"> 1. Property Maintenance Code – Trustee Horn shared a violation letter sample that will be used by to notify offenders. Trustee Horn setup an email for Chad Wilkins, code officer. Trustee Horn printed business cards for Chad and gave him door access, vehicle access and logo shirts and he picked up the laptop. 2. Fire Department joinder –Thurston Mayor Mary Boring is supportive of moving forward. 3. Noxious weed complaint status – Trustee Leith spoke to Jason England. Mr. England believes that what he is trying to do is create a natural habitat and that he has the right to do so. He states that he is growing goldenrod to benefit is bees and acknowledges that there are additional weeds that grow as well. Mr. England asked for documentation on who filed the complaint against him. The Trustees said that they need Mike Berry to request documentation from Mr. McCafferty that he completed step one before the Trustees can move further. 4. PUCO update – Trustee Leith provided a copy of the Entry was filed by the PUCO to dismiss the hearing on Friday October 31, 2020. 	
<p><u>New Business:</u></p> <ol style="list-style-type: none"> 1. Trustees to sign Resolution 15-20 to adopt the intent of the Memorandum of Understanding between the Village of Millersport and Walnut Township and Resolution 16-20 to seek Bond Council RFQ and fees. Copies of the resolutions will be provided to the Village of Millersport and the Village of Thurston. Jane spoke to Amy at the Prosecuting Attorney’s Office and she said that this is out of her area of expertise and suggested Jane contact other law firms. Trustee Yates suggested Jane contact Bricker & Eckler. Jane will find out the best rates, etc., for the bonds and will report back to the Trustees. The Trustees suggested Jane contact Ed Larimie to find out the tax exempt time frame, why is it 3 years? 2. Village salt contracts – The cost of salt is \$83.95 per ton. On January 1, 2021 the Township must purchase 110% of 300 tons at \$68.47 per ton. 	<p>Motion by Trustee Leith to extend salt contracts for Villages of Millersport, Thurston and Pleasantville through 2021, second by Trustee Horn, <u>Roll call:</u> 3 YES</p>

<ol style="list-style-type: none"> 3. Truck maintenance - \$686,000 in reserves for R&B fund. Jane would like a Resolution to take that money out of reserves and move the money for truck maintenance and replacement of Truck 7. There is about \$46,000.00 in reserves for Geiger Road. Tim said that a letter has to be sent to the county to determine the amount. 4. Replacing Truck 7 – This truck was purchased in 2011, maintenance costs are high. The Trustees asked that Tim put it out for bid, steel vs. aluminum beds, is there a significant price difference? 5. Dogwood paving – Trustee Horn said that a resident has an issue with paving Dogwood. Tim said that there will be paving, but just to the end of the gravel. 6. 13333 Dogwood zoning violations – same resident involved in the paving issue is involved with this zoning violation. Mike said that back in August there was a shed and a carport. The lot is 80 x100 and Mike said there is not enough room for both. Mike notified the land owner that the tenant must combine the two and do an accessory building. Mike gave the landowner, Mr. Wiseman until the end of the month to obtain a permit. Mr. Wiseman keeps sending his letters to Mrs. Chadwick, the tenant. 	
<p>Motion to adjourn at 10:00 p.m.</p>	<p>Motion to adjourn by Trustee Leith, second by Chairman Yates. <u>Roll call:</u> 3 YES</p>

Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker