

Walnut Township Trustees Regular Meeting

Date: October 6, 2020

Time: 7:00 p.m.

Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	x	Bob Price, Fire Chief	x	6 guests	x
Terry Horn, Trustee	x	Mike Berry, Zoning Inspector	x		
Doug Leith, Trustee	x	Fiscal Officer Jane Baker	x		

Discussion Summary	Action/Decision/Follow-Up
<p>Minutes from September 2020 – tabled until next meeting. Recording secretary addressed the Trustees for clarification of DRAFT minutes. What is time frame to have DRAFT minutes to Trustees for revisions. Trustees agreed to 5 days prior to the meeting. Motion for 5 days</p>	<p>Motion by Trustee Horn, second by Trustee Leith. Roll Call: 3 YES</p>
<p>Fiscal Officer Report – approve checks #25600-#25609 and EFT's #943-1104. Acknowledgement of FO reports, Investment listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing, CARES Act Report and sign bank reconciliation for September.</p> <p>Official time sheets and Patricia McLoughlin invoice for \$91.00.</p> <p>Approve CARES Act expenses September, 2020 \$6,888.13 – Balance \$28,414.96.</p> <p>Discussions on purchasing of copiers for the township under the CARES Act Along with 6 picnic tables for the parks for social distancing.</p> <p>Health Insurance – Special meeting scheduled for October 15th at 6:00 p.m.</p>	<p>Motion to approve Fiscal Officer Reports by Trustee Leith, second by Trustee Horn Roll call: 3 YES Motion to approve Recording Secretary invoice by Trustee Leith, second by Trustee Horn Roll call: 3 YES Motion by Trustee Leith, second by Trustee Horn Roll call: 3 YES Motion by Trustee Leith to utilize the CARES Act funds to purchase 3 copiers and 6 picnic tables, second by Trustee Horn Roll call: 3 YES Motion to schedule special meeting for October 15th at 6:00 p.m. Roll call: 2 YES, Leith abstained.</p>

<p>Jane asked Chief Price if he was aware that computers were taken from the Thurston Fire Department and moved to the Millersport Fire Department. Chairman Yates asked if it was a concern and asked why the Prosecutor's Office was contacted before the Trustees had an opportunity to discuss.</p>	
<p>Comments from the floor: Martha Snaveley, 3485 First Street in Walnut Township asked where she could get a copy of the Property Maintenance Code. She was concerned about the addition of terminology of vermin and feral cats. She has worked diligently to lessen the volume of cats at a property in Fairfield County through Trap/Neuter Return. She has reduced the colony of cats from 30 to 15. She is concerned about how the Trustees will address this property and the cats. The Trustees said that they want to work on a list of high level properties to address through the UPMC. Trustee Leith said that the Trustees want to start in baby steps and prioritize based on severity of the property.</p>	
<p>Millersport Fire Department – Chief Bob Price Brady Watters, Melissa Riyadi, Amy Ratliffe, Troy Kurtz, Jack Ferguson, Dusty Farrell and AJ Owens all turned in letters of resignation. None have resigned with ill will.</p> <p>Moved into new fire station this past week.</p> <p>Thurston Walnut Fire Department - Chief Price said that the parking lot in Thurston needs to be addressed. He asked that Tim Morris come and take a look at it to see what can be done.</p> <p>Chairman Yates said that there are public hearings being held in Thurston regarding the fire departments consolidation on October 7, 2020 and again on October 17, 2020.</p>	<p>Motion to accept resignations by Trustee Leith, second by Trustee Horn. Roll call: 3 YES</p>
<p>Regional Planning Commission Representative – Robert W. Slater II</p>	
<p>Zoning – Mike Berry 24 permits: 3 new home permits, 5 additions, 1 accessory building, 1 shed, 7 fences, 1 rezone, 3 Ag exempts, 2 violation letters, 15 variances, returned 71 phone calls. Variance meeting scheduled for October 8, 2020, 2 variances. ODNR wants to put up a 9 ft. fence; cottage on Custer's Point for an addition. Mike is also addressing noxious weed law. Motion to accept Kelly Ballard's resignation from the BZA</p> <p>Ken Rienschild was nominated for BZA for 5 year's commencing 2020</p>	<p>Motion to accept resignation by Trustee Leith, second by Trustee Horn. Roll call: 3 YES Motion to nominate Ken Rienschild for BZA by Trustee Horn, second by Trustee Leith Roll call: 3 YES</p>

<p>Mike stated that there is a situation at Cypress and Dogwood. The property owner has threatened to sue the Township because he heard that the township was going to chip and seal the roadway; so Mike ended all conversations with him.</p>	
<p>Recycling – Mike King – no report</p>	
<p>Parks & Roads – Tim Morris – no report</p>	
<p>Old Business:</p> <ol style="list-style-type: none"> 1. PUCO update – phone and internet service – set October 30, 2020 for a teleconference meeting between the PUCO representative Mr. Fullin and Frontier attorneys. Mike and Tim identified 19 pedestals that needed attention. They said it would be best to repair the pedestals. The governmental representative from Michigan wants to repair things prior to the teleconference hearing. Tom Lininger from the Prosecuting Attorney’s office will be on the teleconference representing the Township. An invoice received 10/6/2020 from Frontier for \$421.00 for repair of the pedestals. Frontier claims that the pedestals have been damaged due to mowing. Trustee Leith advised Jane not to pay this invoice yet. 2. Property Maintenance Code – Trustees move to hire Chad Wilkins from Glenford as the code officer hired as contractor at \$20.00 per hour to a maximum of \$5,000.00 per year. 3. Fire Department voluntary joinder – progress/update/ - Chairman Yates stated that conversations have been positive. 	<p>Motion by Trustee Horn second by Trustee Leith Roll call: 3 YES</p>
<p>New Business:</p> <ol style="list-style-type: none"> 1. Emergency Resolution 15-20 to adopt the intent of the Memorandum of Understanding (MOU) between the Village of Millersport and Walnut Township, contingent upon passage of a resolution by the Village of Millersport. David Zollinger asked about the status of the Millersport Volunteer Fire Department. Chairman Yates said that it still exists. Trustee Leith said that this is just a way to open discussions, just because this motion is passed does not mean that that it is a done deal. 2. Resolution 16-20 to seek Bond Council for fire service debt contingent upon passage of a resolutions of the MOU by both the village of Millersport and Walnut Township Trustees. Jane will continue to research and the Trustees agree that Jane has the expertise to do the research 3. Health insurance for Walnut Township employees. Meeting scheduled for October 15, 2020 at 6:00 p.m. 	<p>Motion by Trustee Horn to adopt Memorandum of Understanding, second by Trustee Leith. Roll call: 3 YES</p> <p>Motion by Trustee Leith, second by Trustee Horn Roll call: 3 YES</p>

Motion to adjourn at 9:00 p.m.

Motion by Trustee Leith,
second by Trustee Horn
Roll call: 3 YES

Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker