

## Walnut Township Trustees Regular Meeting

April 3, 2018

The meeting was called to order at 7:02 PM. Trustee Horn, Trustee Leith & Trustee Yates were present.

The Pledge of Allegiance was recited.

In attendance were: Chief Hite (TWFD), Chief Price (MFD), Mike Berry (Zoning), Mike King (Recycling), Tim Morris (Parks/Roads) and 9 guests.

### Approval of Minutes

**March 6:** Trustee Yates moved to approve the minutes with discussed changes, seconded by Trustee Horn. Motion approved with three yes votes.

### Financial Report & Bills for Payment

Fiscal Officer Kraner was absent from this meeting so no Financial Report was available to review.

### Additional Comments

Residents, Bill and Janice Cunningham of 5875 Water St., live near the house that was due to be torn down by the Land Bank (5824 Water St.). Trustee Horn stated that per Michael Kaper, with the Fairfield County Land Bank, it is still due to happen but the project has hit a legal snag so they aren't sure when. Bill also stated there is a business across the street with a hoard of tires filled with water, resulting in mosquitoes and there is concern around sickness in the community as a result.

Resident, Terri Beardsley of 5865 Canal Rd., lives next to Patty Kraft, the owner of the property with the tires, and stated that there is a boat, a camper and various piles of trash encroaching into her yard from Ms. Kraft's property. Trustee Leith asked if a sheriff's report had been filed and Ms. Beardsley stated no. Trustee Leith confirmed that there's not much the Trustees can do if they don't technically have jurisdiction. Trustee Horn stated to Mike Berry, Zoning Inspector, that they should work together on the issue with the trash and tires until it is resolved.

Mr. Cunningham also stated that the corner of High St. and Water St. floods every time it rains. Trustee Horn suggested they contact Tim Morris to look into the issue. Trustee Leith will give their phone number to Tim.

Resident, Dave Holdsmeyer of 3240 Lakeside Rd., lives on the north side of Lakeside Rd. and stated that when new water lines were put in leading out to the lake, the ditches on the south

side of Lakeside Rd. were removed. Ever since then, his yard has floods every time it rains. Trustee Leith will give Dave's phone number to Tim to contact.

Tammy Gant purchased a property on Custer's Point and had some questions around the requirements for a pole barn. Trustee Leith suggested she email Mike Berry.

### Township Department Reports

**Millersport FD:** Chief Price stated that Station 632 is fully operational and moved back into. There is an open house scheduled for May 5 at 11:00 am. Medic 633, which was temporarily located at another location during renovations, is now housed in the station garage again. He has found a company by the name of Fire Cat to conduct their hose and ladder testing, which is an annual requirement. This change has multiple advantages as it takes the liability off of the department, they will conduct the tests annually and keep all of their test records. This will cost a total of \$1,200.

The crew did a mass casualty exercise at Fairfield Union recently. There will be a Stop the Bleed (tourniquet) training class at Pleasantville's firehouse on April 17 at 6:30 pm and will last for two hours. They are trying to get another grain rescue training scheduled for some time in the next few weeks.

**TWFD:** Chief Hite stated that the P100 CO2 Meter EMS bag was repaired in March. The Scott 4 Gas Meter needs repaired but no price quote as of yet. He is looking into starting a Junior Firefighter unit. He sent the Trustees an email for their review, containing a proposal for a new policy around reimbursement for training completed by employees.

**Zoning:** During the month of March, the following permits were issued: one new home, one pool, one fence, one accessory, two additions, two ag-exempts, one commercial, another commercial "in work", two new homes "in work", and four violation letters were issued to residents.

There is a property owner on Liebs Island who owns two plots on either side of Maple Rd., which is a legal road. The resident wants to build an accessory building on the vacant lot but per township policy, this is not allowed. Therefore, the resident wants to combine the lots which would allow her to do this, so she has applied for a variance through Regional Planning but Mike is concerned this would open a can of worms with the other residents. Mike's recommendation is that if the variance is approved by Regional Planning, she should be allowed to build the accessory building. Trustee Leith suggested to Mike that the next time he speaks with RPC, let them know that the Trustees comment is "Once the lots are combined, we think it would comply with the Township zoning guidelines."

**Parks/Roads:** Tim stated he will be ordering two port-a-johns soon for the Fairfield Beach park and another for the New Salem park. In regards to roads, Tim stated he was provided the name of a company that allows customers to pay for salt ahead of time but that you aren't required to take it when the time comes, if you don't need it. The Township could pay for and use the salt from the same company we always have and use this new company as a 'backup' source, in case we run out and need more. Trustee Horn moved to send in the application fee to SWOP4G (Southwest Ohio Purchasers 4 Government?), seconded by Trustee Yates. Motion approved with three yes votes.

Tim and Mike will be attending a Safety Meeting at the County Engineer's Office later this month.

### Old Business

**Requested financial info per 1/9 Trustee meeting:** Trustee Horn stated that the information requested has not yet been provided by Fiscal Officer Kraner. He has since received multiple letters from the IRS pertaining to over-payment, notices of taxes being done incorrectly and interest charges. He is concerned about what to do next, as this information was originally due at the last meeting. Trustee Leith stated that he will reach out to Fiscal Officer Kraner and request the responses. Trustee Horn made a motion for Fiscal Officer Kraner, seconded by Trustee Leith, stating the following:

"Please be advised that you are delinquent on providing the financial payment information that the Trustees requested from you on January 9, and was requested to be provided within 45 days."

Motion approved with three yes votes.

**Cherry Lane Phase 3 Grant:** Tim stated he is having issues with Frontier, the phone company, to move the affected phone lines. Trustee Leith stated he will provide Tim with a phone number for Frontier's district contact.

**EMS billing/contract talks:** Trustee Yates stated that the Change Health representative sent her final proposal and he is ready to accept it, but is waiting on Chief Hite and Price's approval. The fee rate is 6.5% for a term of 2-3 years.

**Thurston Council:** Trustee Leith received a copy of the Addendum to the Thurston/Walnut Fire Department contract between Thurston and Walnut Township. The Addendum was signed by Mary Boring, Mayor and Aaron Reedy, Clerk-Treasurer. Trustee Leith made a motion to accept the Addendum, seconded by Trustee Horn. Motion passed with three yes votes. Addendum was signed by the Trustees and will be returned to Thurston Council (a copy of the Addendum is attached).

**Shop roof replacement update:** Trustee Horn made a motion to select Select Structural Solutions as engineer, seconded by Trustee Yates. Motion approved with three yes votes. Trustee Horn made an additional motion, seconded by Trustee Yates, to send the Fee Proposal and Contract back to Select Structural Solutions with notations from the County Prosecutor's Office for their approval. Motion approved with three yes votes. Trustee Horn made a third motion that once the designs are completed to put the project officially out for bid, seconded by Trustee Leith. Motion approved with three yes votes.

**Truck #7 replacement:** Tim stated he is still working on getting everything together for the ad for the sale of Truck #7. Trustee Leith stated that between the final sale of the truck, combined with the new \$5 license plate fees, he is hopeful that there will be no need to dip into the Township's road funds too much to make up the difference. The quote Tim received for a new truck totals \$80,708.

Trustee Yates made a motion to move on with the replacement of Truck #7, seconded by Trustee Horn. Motion approved with three yes votes.

#### New Business

**Zoning Secretary position:** Shannon Franz has submitted her resignation. As a result, this position is open and the Trustees are actively looking for candidates.

Deborah Gatton is interested in the position and attended the meeting as a potential candidate. She has been a teacher for 25 years and also takes meeting minutes for her church's board meetings. Deborah heard about the opening via Facebook.

Trustee Leith made a motion to accept Shannon's resignation, seconded by Trustee Horn. Motion approved with three yes votes.

Trustee Horn moved to appoint Deborah as Recording Secretary for Zoning and Trustee meetings at a rate of \$12/hour, seconded by Trustee Yates. Motion approved with three yes votes.

**Sweet Corn ad:** The Township received a notice from the Sweet Corn Festival inquiring whether the Trustees wanted to advertise the Township in the Sweet Corn Festival's program. This ad is funded by the Trustees personal funds. All three Trustees agreed to personally contribute towards the cost of a quarter-page advertisement.

**Fairfield County OTA meeting:** Meeting will be held April 14 at 6:00 pm at Amanda Township.

**Neighborhood Watch signs:** The program is kicking off at Fairfield Beach but there won't be any patrols, just the residents keeping an eye on things. The residents are requesting assistance from

the Township with the cost of four signs, which cost \$230. Tim stated that there is no need to buy new posts as he has several extras, so this would bring the cost down to \$157.

Trustee Horn made a motion for the Township to pay \$157 for new signs plus the cost of shipping, all of which will come out of the General Fund, seconded by Trustee Yates. Motion approved with three yes votes.

**2018 County OTA dues:** Trustee Leith received a notification that the dues are due. Trustee Leith made a motion to direct Fiscal Officer Kraner to pay the fees to cover all elected officials and two employees, seconded by Trustee Yates. Motion approved with three yes votes.

**Buckeye Cantina:** The Trustees received notice of a request to renew the liquor license at the location of the former Sandbar, which has been acquired by new owners who are opening a restaurant called Buckeye Cantina. Trustee Leith moved to respond to the Board that the Trustees did not require a hearing, seconded by Trustee Yates. Motion approved with three yes votes.

Trustee Yates moved to adjourn the meeting at 9:10 pm, seconded by Trustee Horn. Motion approved with three yes votes.

Meeting minutes recorded by Shannon Franz, Recording Secretary.

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Lynn Kraner, Fiscal Officer

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William Yates

Terry Horn

Doug Leith, Chairman