

Walnut Township Trustees Regular Meeting

July 11, 2017

The meeting was called to order at 7:00 PM. Trustee Horn, Trustee Leith, Trustee Yates & Fiscal Officer Kraner were present.

The Pledge of Allegiance was recited.

In attendance were:

Tim Morris – WT Roads, Chief Hite – TWTFD; Mike Berry - Zoning Inspector; eight (8) guests.

Opening of Road Resurfacing Bids

One bid was received by the Shelly Company. Alternate 1: Deep Cut Rd. from S.R. 37 to Millersport corporation limit - \$33,676.20

Base bid: Leitnaker Rd east of Old Millersport Rd. to Pleasantville Rd. - \$98,354.15

Grand total for both: \$132,030.35

Trustee Horn asked how the bid is compared to how much money we set aside for the project? Fiscal Officer Kraner said we have enough for the base bid, but for the alternate we should consider appropriating additional funds. She continued that we do have additional funds that could be appropriated if it is decided to do both parts of the bid.

Trustee Horn said that on a related note specific to funding, on our design fees for Shepard Ave. storm drainage, could be \$12,000 - \$15,000 for the design, and that does not include any right-of-way or property acquisitions. Trustee Horn then said we think there is a very good chance we would be reimbursed for those costs through the “Lakes in Distress Funds” but we won’t know for sure until later. We would have to apply for that.

Trustee Horn introduced Shannon Franz to the team as our Recording Secretary for the Trustees and Zoning Boards.

Trustee Yates said he would like to move to do both projects, at the total of \$132,030.35. Believes if we don’t get more aggressive we will fall further behind. Trustee Horn seconded the motion.

Tim stated that striping will also be required at an approximate cost of \$2,200 based on last year’s costs.

Trustee Yates amended his motion to include that he approves the appropriation of additional funds to pay for both projects and Trustee Horn seconded the motion. Trustees Horn, Yates & Leith and Fiscal Officer Kraner all signed the contract for The Shelly Company and gave two (2) signed copies to Ryan of the Shelley Co to have signed by his company and then returned to Walnut Township.

Approval of Minutes

May 2 – Regular Meeting: Trustee Horn stated that the minutes should reflect that bids would be requested for motor paving and chip sealing not just chip sealing. “During dam construction, a complaint can be filed with the EPA”.

June 6 – Hearing for Permissive License Fee: Trustee Horn moved to accept the minutes. Trustee Leith seconded the motion. Motion passed with (3) yes votes.

June 6 – Regular Meeting: These have not been written. An interim Recording Secretary was taking notes but later declined to record them. Fiscal Officer Kraner volunteered to write these minutes.

June 15 – Public Hearing for the 2018 Budget: Trustee Horn moved to accept the minutes. Trustee Leith seconded the motion. Motion passed with (3) yes votes.

June 15 – Public Hearing for License Fee: Trustee Leith moved to accept the minutes. Trustee Horn seconded the motion. Motion passed with (3) yes votes.

June 15 – Special Meeting to Approve Budget & Act Upon License Plate Fee Resolution: Trustee Leith moved to approve the minutes, Trustee Horn seconded the motion. Motion passed with (3) yes votes.

June 23 – Special Meeting – Dam project & drainage problem: Trustee Horn moved to accept the minutes. Trustee Yates seconded the motion. Motion passed with (3) yes votes.

June 29 – Special Meeting – Recording Secretary Interview & Storm drainage problem: Trustee Horn moved to accept the meeting minutes. Trustee Leith seconded the motion. Motion passed with (3) yes votes.

June 2 – Special Meeting – Review Storm Drainage Issues: Trustee Horn moved to accept the meeting minutes. Trustee Leith seconded the motion. Motion passed with (3) yes votes.

Trustee Horn said he is still in need of corrections for meeting minutes on February 7, March 7 & March 16 minutes. He sent those to Fiscal Officer Kraner but hasn't received the corrected versions yet.

Approval of Financial Report & Bills for Payment

Checks to be approved are #25299 - #25316, as well as electronic fund transfers EFT's #400 - #591. Trustee Horn asked if Fiscal Officer Kraner made a payment to Aetna for \$3000.00? Fiscal Officer Kraner responded "no". Trustee Horn said he received a call from Dan Roberts with Brennan & Clarke who represents Aetna because there was an overdue balance from us to Aetna going back to January 2017. Fiscal Officer Kraner said that we were paid up on Aetna through the end of the year but if Trustee Horn gives her contact information for this person, she will contact him. Trustee Horn then said Dan had called Fiscal Officer Kraner and sent three letters and hasn't heard back.

Trustee Leith moved to approve checks # 25299-25316 and electronic fund transfers #400-591 and Trustee Yates seconded the motion. Roll Call Leith-Yes; Horn-abstain, Yates-yes.

Trustee Yates acknowledged receipt of "Payment Listing"; "Appropriation Summary"; "Cash Summary by Fund"; and "Fund Status".

Comments from the floor

No comments from the floor.

Township Department Reports

Chief Hite stated that there are two medics he is looking to move up in pay. New medics start out at \$9.00 and move up to \$12.00, new firefighters start out at \$9.00 and advance to \$10.00. They are in need of ways to keep more people. During the last six months of the year, with all the promotions they are due to give, there will be an additional annual expense of \$14,000. This request is to move up the current associates they have now. New associates from here on out will start at the "bottom of the steps".

Volunteers are only required to be Firefighter 2. All part-timers are required to be both Firefighter 1 & 2.

Trustee Yates moved to approve. Trustee Leith moved to second the motion. Trustee Yates points out he wants to make sure the council understands so that Jim doesn't get stuck in the middle. Motion passed with three "yes" votes.

The engine went to the shop Monday and the quote was \$2,000. Elite Computers is coming into the department tomorrow to talk about adding anti-virus software to the computers.

2018 EMS grant for \$8500 was received. BWC Safety Grant- Chief Hite asked for help from Trustees for application process for a 3 to 1 match grant. Money will be put towards a chest

compression machine. Safety Match 2 for Fire Year. Chief Hite asked for approval to apply for both grants. Trustee Horn moved to approve, Trustee Leith seconded the motion. Motion passed with (3) “yes votes.

Chief Hite is looking to purchase ALL DATA software; will allow them to manage scheduling, pay management, daily log. The cost will be around \$2000-3000 annual costs, but will save the department a lot of headaches.

Fire Chief’s Conference is this weekend. Chief Hite asked for approval to go to that as he is helping with the organization.

Trustee Horn moved to accept the expenditure of the PO’s for Jim’s requests. Trustee Yates seconded the motion. Motion passed with (3) yes votes.

Mike Berry – Zoning Report: For June, issued (2) decks, (3) pools, (3) house permits, (3) accessory sheds, (2) fences & (1) ag-exempt. One of the decks is a major deck on the downslope of North Bank Rd.

Trustee Horn presented a revised Zoning Permit Fee Schedule. No fee changes, administrative changes only. Trustee Yates moved to approve the proposed changes, Trustee Horn seconded the motion. The motion passed with (3) yes votes.

Tim Morris – Roads:

Neighborhood Revitalization Grant:

There was discussion about the parking lot that is part of the \$500,000 Revitalization Grant at Fairfield Beach. The parking lot at the SE corner of Alder and Cedar at the Park will need to be changed from 25 parking spaces to 21 or 17, depending on which new option we choose in order to comply with Township Zoning. It was decided to proceed with 17 spaces so that we can proceed without any delay.

Trustee Yates asked where we are with the sidewalk at Lakeshore Dr.? Tim says it’s been approved and is now in the hands of ODNR.

Tim has a drainage issue he would like legal advice on at Grant Ave. There is also a dispute between property owners on Taylor and South Bank Ave. He will contact the Prosecutor’s Office regarding both matters.

The 2018 salt contract is for 300 ton at \$46.79/ton, down \$0.44 from last year.

The J.D. 640 needs two new left side tires at a cost of \$1,300 total, installed. Trustee Yates moves to approve, Trustee Leith seconds the motion. Motion passed with (3) yes votes.

The 2010 Kuhn mower needs \$2,310 worth of repairs to put it back in use. A new mower would be approximately \$10,000. Trustee Horn moves to approve for repair of mower, Trustee Leith seconded the motion. Motion passed with (3) yes votes.

All roads are open and clear after the flooding rains. Lateral A was over its banks. Tim & Eric McCrady found two log jams under the SR 360 bridge blocking the water.

Joint Liberty and Walnut Township Chip Sealing project – goal is to start the chip sealing in August.

Old Business

RUMA Agreement: Road Use Repair & Maintenance Agreement update for the next 12-months. This RUMA is between ODNR/ASI and Fairfield County and Walnut Township. Trustee Yates moves to accept the new agreement & Trustee Horn seconds the motion. The motion passed with (3) yes votes.

Township License Fee: Fiscal Officer Kraner has filed the registration for this and we are ready to go. It will start being collected on February 1.

Marijuana and Township Zoning: After some discussion it was decided not to pursue any action at this point.

Fire Dept Insurance: Trustee Yates will follow up to see if there is anything else the Township should do.

Report from EPA community Meeting and Hearing: It was generally agreed by those attending, that ODNR's mitigation proposal to create new fish habitat was being done as a convenient place to dispose of the left over berm materials. Reducing silt along the feeder creek would be much more beneficial.

Ditch Petition Update: Hearing will be Tues, 8/22 at 10:30 am at the Commissioner's Office. This is for the West Bank, Ballard's Lane Ditch Petition. Trustee Leith says they have acknowledgement from Rachel, copy of petition, copy of signatures as well as copies of all of the parcels & who owns them.

Shepard Ave. Storm Drainage: Trustee Horn says he touched base with Adam of 2LMN Associates engineers who will be doing engineering for the project on Shepard Ave. at Lakeside. Adam told Trustee Horn he thought the cost would be about \$12,000. After some discussion Trustee Horn moved to authorize up to \$20,000 for the engineering design on Shepard Ave at Lakeside with

2LMN & directs Fiscal Officer to make the necessary appropriations with the County Auditor. Trustee Yates seconds the motion. The motion passed with (3) yes votes.

Fuel Dispensing Agreement: No updates. Trustee Yates says we sent bills out and it's gone well.

Ohio Public Works Agreement for Cherry Lane: Trustee Leith asked for the Trustees to look over and sign so he can send it back. Trustee Yates says this was supposed to be approved by July 1, if the budget was approved by the Governor. Fiscal Officer Kraner says we received approval - \$128,308 for Cherry Lane, Phase III. Trustee Leith said the total cost of the project is \$519,564. This is for the southern part of Cherry Lane that hasn't already been completed. Trustee Horn moves to approve, Trustee Leith seconded the motion. The motion passed with three (3) yes votes.

Fiscal Officer Kraner said for payment of the project, we prefer to have them pay directly, as opposed to paying the Township, then we pay the vendors.

Tim clarified we won't have to pay the full \$100k as we are expecting money from the County Engineer's office. Fiscal Officer Kraner stated that before signing the promissory note she will first check with the County Engineer.

New Business

Ag Security Area: Trustee Horn sent an email to the Trustees about the renewal but says there is nothing we need to do at this point. Trustee Horn says there will be a hearing at the Township office – target date is September 1 for landowner to start the process; map would be certified by September 7; 60-day max to hearings from time application is received. Thursday, October 19 for Walnut Township Hearing. Commissioners have a hearing on October 24. Township should render a decision by November 28. County opinion due after Township, no later than December 12. This is simply a renewal for the agreement that is currently in place today, for ten years.

No Name Creek: located north of Buckeye Lake Village near Pizza Cottage, goes through KOA. Included as part of funding for things that need storm water improvements due to storm water outfalls that have been directed to go to the backside of the dam by ODNR. Charles Prince, of The Beacon, says the problem as he understands it is north where it meets with South Fork, so it's not getting free-flow. Trustee Horn asks if the S.R. 79 overpass is being raised? Mr. Prince said no, just changing the bridge deck but there will be no change in elevation. Charles says putting the benches along the South Fork has helped. Trustee Horn clarified that there is currently nothing in place to clear log jams? Mr. Prince then said part of the problem is there are no easements to help clear log jams as most of it is on private property.

Comments from the Floor

No comments from the floor.

Trustee Leith made a motion to go into Executive Session to discuss Economic Development at 9:12 pm. Trustee Yates seconded the motion. The motion passed with three (3) yes votes.

Executive Session

Trustee Leith stated Executive Session ended at 9:45. He moved that we send a letter to the Walnut Township Sewer District urging support of their services to Jeff Watson's project at NE Corner of State Route 37 & State Route 256. Trustee Yates seconded the motion. The motion passed with three (3) yes votes.

Trustee Yates moved to adjourn the meeting, Trustee Horn seconded the motion. The motion passed with three (3) yes votes.

Meeting adjourned at 9:46 pm.

Minutes recorded by Shannon Franz, Recording Secretary

Lynn Kraner, Fiscal Officer

William Yates

Terry Horn

Doug Leith, Chairman