

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd., Millersport, OH 43067

REGULAR MEETING MINUTES

July 16, 2025 – 7:00 PM

Township Officials present:

Trustees Terry W. Horn, William R. Yates, Douglas G. Leith and Fiscal Officer (FO) Amy Amspauagh, were present.

Department Heads/Staff present:

Township Administrator- Tammy Oliver was present; Roads & Parks Supervisor - Nate Wagner; Zoning Inspector - Mike Berry; Fire Chief- Bob Price; Property Maintenance Inspector - Kelly Smith was absent. The regular meeting was called to order at 7:00 PM by Trustee Chairman Yates.

Invited guest- Sgt. Williams could not attend

Number of members of the public present: 11 as recorded on Sign-in sheets.

MEETING PROCEEDINGS

Approval of Minutes: Trustee Leith moved to approve the minutes with revisions from the June 18, 2025 meeting. Seconded by Trustee Horn. Motion carried with 3 yes votes.

Financial Report – Fiscal Officer, Amy Amspauagh

1. Amy reviewed the interest and status of CDs she invested at Vinton County Bank and North Valley Bank.
2. Amy asked for approval to invest the \$1 million funds from the CD at Vinton County Bank that matures July 31, 2025 in an account with Star Ohio. Trustee Horn moved to approve the Fiscal Officer, Amy to invest the \$1 million with Star Ohio. Seconded by Trustee Leith. Motion carried with 3 yes votes.
3. Amy and Tammy are still working and cleaning up the financial reports and getting April, May, and June bank reconciliations finished.

Comments from the Public: Daria Arborgast, Fairfield Beach Property Owners Association would like to use the Tornado Shelter August 9th, 10 am for the “Last Splash” event before school starts.

Sherry Pymer stated she gave a document to the County Commissioners yesterday morning at their meeting, about the Solar Plan. Sherry stated “We are still trying to get a letter from them.” she passed it out to Trustee Yates and then stated to Trustee Horn “I can’t give you one?” Trustee Horn stated “What’s that.” Sherry stated “ I can’t give you one?” Trustee Horn stated “ Yeah, I need one. Sure, anything that comes through this office I need to see” Trustee Leith said he would make him a copy from his copy. The document was comparisons Sherry made of Eastern Cottontail Solar (Walnut Township) and Carnation Solar (Amanda Township). The County Commissioners passed a resolution to oppose the Carnation Solar Project. The second project of Eastern Cottontail, except they changed the second project name to Appalachian Cottontail. It compared the number of acres , houses within a mile, population, square miles of land in each township.

DEPARTMENT REPORTS

Township Fire Department - Chief Robert Price; Chief Price was not present. But did send reports. They had 123 runs for June.

Zoning – Mike Berry was not present, but did send reports. 13 permits issued in June: 2 Homes; 1 addition; 4 fences; 2 decks; 3 variances; 1 accessory building. Sent out 11 letters, the 11 were variances. Returned 67 phone calls.

Discussion on status of the Shell Beach Mobile Home PARK/Bateson Beach Marina. The Health Department is closing the trailer park down July 21, 2025 and they have ten days to get everything out of there. The owner has decided to pull PUD Application. There will still be a RV park, but the mobile home side will be closed. Violation letters for those that are not gone by July 31st, will be sent out on August 1, 2025.

Parks and Roads Supervisor – Nate Wagner; was not present.

Township Administrator- Tammy Oliver;

Property Maintenance – Kelly Smith; Kelly was not present.

OLD BUSINESS

1. **Tornado Shelter Update-** Federal and State funding has been approved and hoping to receive soon.
2. **Salt Storage Facility Update-** Miller construction has 1 thing to finish and then we will pay last \$10,000.00 to them.
3. **North Walnut Storm Drainage Project Update:** We will be having a public information meeting to discuss fill regulations August 6, 2025, 7pm at the Whetstone Community Center (formerly American Legion).

NEW BUSINESS

1. **Approval for Road’s Supervisor-** In coordination with the Fiscal Officer, the Roads Supervisor is approved to expend up to \$50,000.00 for emergency Road Repairs which effect the public’s safety. The Trustees will acknowledge and approve at the next Regular Trustee meeting. Trustee Yates moved to approve the Roads Supervisor being able to spend up to \$50,000.00 for emergency road repair. Seconded by Trustee Horn. Motion carried with 3 yes votes.
2. **Approval of Stuske Construction quote-**Approval of the quote for \$24,900.00 to do emergency replacement of culvert on Musser Road as of July 7, 2025. Road Supervisor has coordinated emergency repair with County engineer. Work to begin on Monday, July 21, 2025. Road to be closed for approximately 4-5 days or until completed. Trustee Leith moved to approve the quote and have Stuske Construction start on emergency culvert replacement. Seconded by Trustee Horn. Motion carried with 3 yes votes.
3. **Approval for Road Supervisor to replace the Engine Block in the Main Plow Truck for** approximately \$25,000.00 with a \$3,750.00 Core Refund (\$15,000.00 parts and \$7,000.00 labor = \$22,000.00 Net) with New long engine Block (Block and Head). (4 days for Engine Block delivery and 4 days to install). Trustee Leith moved to approve Nate to purchase new Engine Block for \$22,000.00. Seconded by Trustee Horn. Motion carried with 3 yes votes.
4. **Text Alert-** Trustee Horn spoke about having a texting alert system to the public about everything going on in township. People would have to agree to receive alerts. Trustee Yates pointed out the QR code posted on wall that you can scan that was provided by the EMA for the whole county that is free to the public.

Comments from the Public: Sherry Pymer spoke about the signs by Fairfield Beach Field. There is a lot of water sitting and we need something put down to soak it up. Sherry is looking into rocks to use for the landscaping. Bobby Slater has been trying to attend the Town meetings about the annexed land by Millersport. He asked about the 500-acre footprint of this project and the water flow of creeks. They only discuss the drinking water but nothing about the Stormwater. He feels it needs to be addressed and only wants what is best for the township and the town.

Executive Session: At 8:17 pm, July 16, 2025 Trustee Leith moved to go into Executive Session to discuss Economic Development matters per ORC 121.22 (G) (8). Seconded by Trustee Horn. Motion carried with 3 yes votes.

Out of Executive session at 8:53 pm

Tammy stated we are trying to get Station 632 signed over to the Township from the Walnut Fire Association. The Walnut Fire Association will be having a meeting in the next week to discuss.

Adjournment: At 9:07pm, July 16, 2025 Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion carried with 3 yes votes.

Minutes Recorded By: Amy Amspaugh with revisions

Amy Amspaugh, Fiscal Officer

William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas W. Leith