

# RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd., Millersport, OH 43067

## REGULAR MEETING MINUTES

June 18, 2025 – 7:00 PM

### **Township Officials present:**

Trustees Terry W. Horn, William R. Yates, Douglas G. Leith and Fiscal Officer (FO) Amy Amspauagh, were present.

### **Department Heads/Staff present:**

Roads & Parks Supervisor - Nate Wagner; Zoning Inspector - Mike Berry; Fire Chief- Bob Price; Township Administrator- Tammy Oliver were present. Property Maintenance Inspector - Kelly Smith was absent. The regular meeting was called to order at 7:00 PM by Trustee Chairman Yates.

**Invited guest-** Sgt. Williams could not attend

**Number of members of the public present:** 11 as recorded on Sign-in sheets.

## MEETING PROCEEDINGS

**Official opening of Road Bids for 2025-** There were five potential bidders. We had one sealed bid sent in for consideration. Shelley Company submitted a project total bid of \$434,609.25. Nate has a budget of \$400,000.00. And we will be able to get the \$434,609.25 to get the roads done. Trustee Horn moved to accept the base bid of \$424,422.45 and Alternate one of \$10,186.80, for a total of \$434,609.25. Seconded by Trustee Leith. Motion carried with 3 yes votes.

**Approval of Minutes:** Trustee Leith moved to approve the minutes from the May 21, 2025 meeting. Seconded by Trustee Horn. Motion carried with 3 yes votes.

### **Financial Report – Fiscal Officer, Amy Amspauagh**

1. Amy reviewed the interest and status of CDs she invested at Vinton County Bank. She invested \$500,000.00 at North Valley Bank
2. Having some difficulties with April 2025 bank statements. She wants to review and make sure we have everything correct Still waiting on May statements ; Payment Listing/Check Register, Fund status, Cash Summary, Receipt Summary, and Investment Listing. The Trustees reviewed all documents.
3. Amy asked for approval on stop payments for checks and pay associate bank fees for the stop payments for checks that had not been cashed from 2023 & 2024. There were two checks that were reissued, one was lost in the mail and the second one the person lost it. Trustee Leith moved to approve stop payment on checks. Seconded by Trustee Horn. Motion carried with 3 yes votes.
4. Amy wants to bring payroll back in house to the Township. Terminate using Paychex to do our payroll which will save us money and we will have better control over payroll for Fire House. We will have this in place no later than January 1, 2026. Trustee Horn moved to bring payroll back in house no later than January 1, 2026. Seconded by Trustee Leith. Motion carried with 3 yes votes.

**Comments from the Public:** Richard Warren had a question about the posting of meeting minutes. Robin Thompson has a concern about drug activity going on over on Lakeside Rd. She will call the Sheriff's office about her concern. David Zollinger stated he was here on behalf of the Masonic Lodge and that they and Kreager Tire would like to have Village water hookup. Sherry Pymmer and Bob Slater gave update on what they have heard on possible Data center.

## DEPARTMENT REPORTS

**Property Maintenance – Kelly Smith;** Kelly was not present.

**Township Fire Department - Chief Robert Price;** Chief Price reported there were 111 runs in May. Lt. Chris Shoup is working on making a training site for CPR for the public. We have five new hires for part-time that are going through their training. Hose and ladder testing was just completed.

**Zoning – Mike Berry** 25 permits issued in May: 3 Homes; 7 additions; 3 fences; 2 signs; 7 variances; 1 Ag-Exempt; 2 accessory building. Sent out 17 letters, the 17 were variances. Returned 65 phone calls.

**Parks and Roads Supervisor – Nate Wagner;**

**Parks:** Nate is making progress on NatureWorks grant for Huffman Park. He received a call from Chet Hauck wanting to know if it was ok to black top our parking lot at Huffman Park for us. Finished up first mowing.

**Roads:** Nate said the first round of mowing is done. Have been trimming and berming the roads. Next week will start patching to get ready for paving projects.

**Township Administrator- Tammy Oliver;** Trying to get payroll cleaned up and working hard on other projects.

### OLD BUSINESS

1. **Tornado Shelter Update-** Still waiting on funding from the Feds. Nate said our architect, State EMA guys, Troy Balderson, is fighting for us to get the FEMA funds. A “Blessing Box” has been put up by the Tornado Shelter.
2. **Salt Storage Facility Update-** Miller construction has come and cut the pipe off and everything should be done by Friday, June 20<sup>th</sup>.
3. **Boat Dock update-** Next meeting Doug will bring some costs for tags to number the docks and new plaques.
4. **North Walnut Storm Drainage Project Update:** Working on easement agreements and getting closer to getting our EPA grant so we can get our paperwork done. Then we can submit for the \$1 million EPA Grant once we get easements in our hand.
5. **Fairfield Beach Signs clarification:** We have one application for a spot that is open. The company will be notified that their application is accepted.
6. **North Walnut regulating fill at North Walnut floodplain:** Trustee Horn has spoken with Commissioner Levacy and would like for us to have discussions on this.

### NEW BUSINESS

1. **Approve Resolution 12-2025 –** A resolution in Support of The OPSB to Deny the Application of Carnation Solar LLC- Case NO. 24-0881-EL-BGN in Amanda Township, Fairfield County. Trustee Leith moved to approve Resolution 12-2025. Seconded by Trustee Yates. Motion carried, Trustee Leith-yay, Trustee Yates- yay, Trustee Horn- Abstained.
2. **Acceptance of Donations:** Chet Hauck paved the parking lot at Leibs Island, Huffman Park. Trustee Leith moved to accept the donation. Seconded by Trustee Horn. Motion carried with 3 yes votes.
3. **Accept the resignations:** Ron Sharpe and Rick Singer from the BZA Board gave their resignations due to moving out of the Township, which is a requirement to hold a seat on the BZA. Trustee Horn moved to accept their resignations. Seconded by Trustee Leith. Motion carried with 3 yes votes.

**Adjournment:** At 8:32pm, June 18, 2025 Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion carried with 3 yes votes.

Minutes Recorded By: Amy Amspaugh with revisions

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Amy Amspaugh, Fiscal Officer

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William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas W. Leith