

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd., Millersport, OH 43067

REGULAR MEETING MINUTES

April 16, 2025 – 7:00 PM

Township Officials present:

Trustees Terry W. Horn, William R. Yates, Douglas G. Leith and Fiscal Officer (FO) Amy Amspauagh, were present.

Department Heads/Staff present:

Roads & Parks Supervisor - Nate Wagner; Zoning Inspector - Mike Berry; Fire Chief- Bob Price; Township Administrator- Tammy Oliver were present. Property Maintenance Inspector - Kelly Smith were absent. The regular meeting was called to order at 7:00 PM by Trustee Chairman Yates.

Invited guest(s) present: Fairfield County Sheriff's Office – Sgt. Luke Williams. Sweet Corn Festival Representative for America 250-Ohio Community – Drake Riley

Number of members of the public present: 6 as recorded on Sign-in sheets.

MEETING PROCEEDINGS

Sgt. Williams – Shared from the Fairfield County Sheriff's Office March 2025 reports.

Special Guest, Drake Riley presented to the Township Trustees the Official certificate and a flag to fly outside the Township building.

Comments from the public: Michael Zander asked if there was any info on the Data Center that possibly could be coming outside of the Village. Trustee Yates explained what he had heard at the Village of Millersport meeting the night before.

Approval of Minutes: Trustee Leith moved to approve the minutes from the Special meeting on March 12, 2025. Seconded by Trustee Horn. Motion carried with 3 yes votes.

Trustee Leith moved to approve the minutes from the Regular meeting on March 19, 2025. Seconded by Trustee Horn. Motion carried with 3 yes votes.

Financial Report – Fiscal Officer, Amy Amspauagh:

1. Acknowledgement of Fiscal reports for September 2024-December 2024; Payment Listing/Check Register, Fund status, Cash Summary, Receipt Summary, Appropriation Summary, and Investment Listing. The Trustees reviewed all documents.
Trustee Horn moved to acknowledge receiving copies of Appropriation Summary, Receipt Listing, Cash Summary, Investment Activity, Payment Listing, Fund Status, Interest earned on CDs. Trustee Leith seconded. Motion carried with 3 yes votes.
2. Amy reviewed the interest and status of CDs she invested at Vinton County Bank. She would like to take the \$1 million that just came back available and invest it at North Valley Bank in Millersport at a rate of 3.93% for 8 months. Vinton has a 7 month at 3.92%

DEPARTMENT REPORTS

Township Fire Department - Chief Robert Price; Ladder truck was put in service on April 1st; Boat 631 was put in the water today. Two medics units are down for repair right now. Working on a budget for the parking lot to be fixed at Station 632. The Safer Grant money is starting to flow in now.

Zoning – Mike Berry 15 permits issued in March: 2 homes; 1 addition; 1 fence; 6 variances; 1 pool; 1 deck; 1 shed; 2 accessory buildings. Sent out 15 letters all were variances. Returned 139 phone calls.

Parks and Roads Supervisor – Nate Wagner;

Parks: Nate said that the hail storm messed Fairfield Beach Park fence up. Nate is going to talk to fence people and insurance company and come to next meeting with options. Concern about netting at Fairfield Beach Park ballfield with home runs hitting houses. Trustee Leith moved to approve up to \$500.00 for Nate to go buy a new net and fix the issue. Seconded by Trustee Horn. Motion carried with 3 yes votes. Had three donations from local businesses for red brick dust to put on ballfield at the park at the beach. The businesses were- The Beach Stop, Buckeye Lake Marina, and Element Installation.

Roads: Nate wants to order 500 tons of salt for next year and must order by May 2nd. Once we bid, we will know price. Trustee Leith moved for resolution 11-2025 for Salt order. Seconded by Trustee Horn. Motion carried with 3 yes votes. Next meeting Nate will have the road bid packets ready and to the trustees for approval. We will then open bids at the June meeting.

Fairfield Beach, Tornado shelter ribbon cutting ceremony is April 22nd at 1pm at the tornado shelter.

Property Maintenance – Kelly Smith; Kelly was not present.

Township Administrator- Tammy Oliver; She reminded Trustees that Kris Keller from the Sweet Corn Festival came in asking if we wanted to do an ad in their booklet. Nate and Tammy are working on the job description for the new roads' personnel. We have received two bids for gravel around the tornado shelter to clean up the area that is a muddy mess. Daio's bid is \$9,805 and Law Excavating's bid is \$9,970, for 200 tons and they will spread and clean up. Trustee Leith moved to accept Daio for tornado shelter parking lot. Seconded by Trustee Horn. Motion carried with 3 yes votes.

OLD BUSINESS

1. **Fairfield Beach Signs update-** Discussion on criteria for Business Sign Approval. Decided to do a lottery for sign spots. They must be a registered business in Walnut Township.
2. **Tornado Shelter Update-** Parking will be taken care of. Going to come up with a policy for who can use tornado shelter. Trustee Yates said they will allow 501C groups & senior citizens.
3. **Salt Storage Facility Update-** Still need to get the last half of the bill from the company.
4. **Boat Docks:** The deadline was April 1st but always have stragglers. Have a mailing going out tomorrow to those who have not paid that they will lose their dock after April 30th. We need to re-do the number tags for each dock.

NEW BUSINESS

1. Discussion and Approval of Resolution #10-2025, A resolution of the Walnut Township Trustees to Approve the Fairfield County Emergency E911 Final Plan. Trustee Leith moved to approve Fairfield County E911 Final plan in accordance with ORC 128.08, resolution #10-2025. Seconded by Trustee Horn. Motion carried with 3 yes votes.
2. Discussion and Approval of "Blessing Box" to be installed at Fairfield Beach near the tornado shelter. The Gathering Church will build and maintain it.
3. Approval for Administrator/Fiscal Officer to send a letter of support to the Millersport Sweet Corn Festival Inc. for a \$15,000.00 Mini-Grant that they are applying for from the Fairfield County Land Bank to replace the rotten boards on the Charles Holliday Covered Bridge at Historic Lions Park. Trustee Yates moved to send a letter in support to the Millersport Sweet Corn Festival Inc. for the grant for the bridge. Seconded by Trustee Horn. Motion carried with 3 yes votes.
4. On the upcoming May Election Ballot is State Issue 2, for 2.5 billion infrastructures. Funding of 250 million over 10 years. This is administered through the Ohio Public Works Commission (OPWC).

Adjournment: At 9:30 pm, April 16, 2025 Trustee Horn made a motion to adjourn. Trustee Leith seconded the motion. The motion carried with 3 yes votes.

Minutes Recorded By: Amy Amspaugh

Amy Amspaugh, Fiscal Officer

William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas W. Leith