

# RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd., Millersport, OH 43067

## REGULAR MEETING MINUTES

March 19, 2025 – 7:00 PM

### **Township Officials present:**

Trustees Terry W. Horn, William R. Yates, Douglas G. Leith, Fiscal Officer (FO) Amy Amspaugh, and Township Administrator, Tammy Oliver were present.

### **Department Heads/Staff present:**

Roads & Parks Supervisor - Nate Wagner; Zoning Inspector - Mike Berry; Fire Chief- Bob Price; Property Maintenance Inspector - Kelly Smith were absent.

The regular meeting was called to order at 7:00 PM by Trustee Chairman Yates. The Pledge of Allegiance was said.

**Invited guest(s) present:** Fairfield County Sheriff's Office – Sgt. Luke Williams. Fairfield County EMA- Jon Kochis and Garrett Blevins.

**Number of members of the public present:** 10 as recorded on Sign-in sheets.

## MEETING PROCEEDINGS

**Sgt. Williams** – Shared from the Fairfield County Sheriff's Office February 2025 reports. Everybody agrees that the Speed Limit Trailer has helped with speeding.

**Jon Kochis and Garrett Blevins**- from Fairfield County EMA said would like to nail down a date for a formal ribbon cutting for the Tornado Shelter to show the interest and to promote the function and the reason for the tornado shelter. The doors did open at the Tornado shelter during the Tornado Drill today at 9:50 am. The County wants to help us promote and show all the work we have done with the shelter. Sellers Point's Tornado Siren is now controlled by Fairfield County.

### **Parks and Roads Supervisor – Nate Wagner;**

Nate passed out a packet of mowing bids he had received from different companies to the Trustees. The Trustees will look them over and decide which company they want to go with. We received bids from – Lynnwood Services, Chad Berry, Matt Foster, Kirkbride Land & Snow, VMark Property Services LLC, Earth & Turf Solutions LLC., and J. Hallam LLC.

### **Approval of Minutes:**

Trustee Horn moved to approve the meeting minutes for the February 19, 2025 Regular Board Meeting. Seconded by Trustee Leith. Motion carried with 3 yes votes.

Trustee Leith moved to approve the meeting minutes for the February 27, 2025 Special Trustee Meeting. Seconded by Trustee Yates. Trustee Horn- abstained, Trustee Leith- yes, Trustee Yates-yes. The motion passed with 2 yes votes.

Trustee Leith moved to approve Amended minutes for December 30, 2024 Special Board Meeting. Seconded by Trustee Yates. Motion passed with 3 yes votes.

Trustee Leith moved to approve the meeting minutes for the January 22, 2025 Special Board Meeting. Seconded by Trustee Yates. Trustee Horn- abstained, Trustee Leith-yes, Trustee Yates- yes. Motion carried with 2 yes votes.

### **Financial Report – Fiscal Officer, Amy Amspaugh:**

1. Amy would like to meet on March 26<sup>th</sup> to go over the budget and Permanent Appropriations for 2025. Trustees will meet March 26, 2025 at 9 am.
2. Amy stated that she would like to open another 7- month CD for \$1 million with Vinton County Bank with a current rate of 4.01%. The \$1 million, six-month CD she opened will mature the end of April. Trustee Horn moved to approve Amy's request to open a 7-month CD for \$1 million with Vinton County Bank with a current rate of 4.01%. Seconded by Trustee Leith. Motion carried with 3 yes votes.

**Comments from the public:** Sharon Pymmer asked about housing developments in Baltimore and Thurston. She then asked about what is going on with Rt 37 and State Rt 204. Nobody has heard anything officially, just rumors. Daria Arbogast asked about being able to rent/using the tornado shelter the fourth Tuesday of each month for the Fairfield Beach Property Owners Association monthly meetings.

### **DEPARTMENT REPORTS**

**Township Fire Department - Chief Robert Price;** They had 108 runs for the month of February. We sold the Duplex, to a Fire Department in Alabama. He would like have a motion to declare as surplus the 2002 Smeal Spartan Truck to advertise and sell. A resolution #25-08 was made to declare the surplus of the Fire Department's "2002" Smeal Spartan Chassy Truck and old filing cabinets that Tammy has. Trustee Leith moved to declare the 2002 Smeal as surplus to advertise and sell. Seconded by Trustee Horn. Motion carried with 3 yes votes.

**Zoning – Mike Berry;**

7 permits issued in February: 3 accessory buildings, 2 fence; 1 pool; 1 residential solar. Sent out 16 letters: 14 were variances; 2 violations. Returned 94 phone calls. Working with Fairfield County Prosecutors' office on Short Term Rentals. Had a Cell Phone tower request in February to be possibly located at State route 256 and State Route 188.

**Regional Planning Commission Representative-Mike Berry;** nothing to report

**Parks and Roads Supervisor – Nate Wagner;**

**Parks:** We have received the tornado shelter occupy permit. Modern Builders and Nate need to meet to verify everything on punch list is finished and each need to sign off. The CDBG Grant for Fairfield Beach Park awarded \$90,0000 for playsets, fence, swing sets and applied back in June, but we were awarded the grant this winter.

**Roads:** Put up signage on Bickel Church Road because it is falling apart between Millersport Rd and Lake Rd. Since we need to fix and repave, Nate has been looking at the culverts and found two not in great shape. He is getting estimates for replacing culverts and paving the road. One of the trucks needs fixed and looking into it.

**Property Maintenance – Kelly Smith;** Kelly was not in attendance but sent in a report of all her violations.

**Township Administrator- Tammy Oliver;**

Nate and I are going to the County Engineers Office at 1 pm on Monday, March 24<sup>th</sup> to meet. And then Amy and I are going to the County Auditors Office at 3pm to meet and see what they need from us. Amy and I are going to the Auditor of States Local Government Officials conference March 27<sup>th</sup> and 28<sup>th</sup> in Columbus.

Terry received a call from a guy about TextMyGov and sent Terry a proposal about what they could do for us at the Township to get info out to everybody in our area.

**OLD BUSINESS**

1. **Fairfield Beach Signs update-** Trustee Horn wants to landscape around the signs. Sherry Pymer will lead a committee to get the landscaping done around the signs.
2. **Salt Storage Facility Update-** We still have not received an invoice from Miller Builders or heard from them at all.

**NEW BUSINESS**

1. Approve disposal of Township Office equipment and Fire Truck per ORC 505.10 (7). There are several old zoning filing cabinets we no longer need. Bill suggested taking one or two to tornado shelter to store items. And then get rid of the rest per resolution 25-8. Trustee Leith moved to approve resolution 25-8 to make the 2002 Smeal Spartan Fire truck and old filing cabinets surplus. Seconded by Trustee Yates. Motion passed with 3 yes votes.
2. Approval of Fairfield County Recycling Site Host Agreement for 2025-2026-2027. Trustee Leith moved to approve the Fairfield County Recycling Site Host Agreement for 2025-2026-2027. Seconded by Trustee Horn. Motion carried with 3 yes votes.
3. Discussion on additional Walnut Township Boat Docks and ODNR. Trustee Leith did a power point with maps of some docks on the end of Maple Ave. at Leibs Island that ODNR says belong to Walnut Township and is our responsibility to maintain. A homeowner also helped explain where the docks are located. We need to discuss if we want to do anything with the docks because we do not own them. Doug wants to hand over to Assistant Prosecutor, Amy Brown-Thompson and County Commissioners.

**Executive Session:** At 9:20 pm Trustee Leith moved to go into Executive Session to discuss personnel issue per ORC 121(G) (1). Seconded by Trustee Horn. Motion carried with 3 yes votes.

Out of executive session at 10:15 pm

Trustee Horn moved that we hire Mr. Jeff Hallam for our mowing contract for 2025 per the proposal. Seconded by Trustee Leith. Motion carried with 3 yes votes.

Trustee Horn moved that we create a third road worker position and Nate and Tammy work together to advertise for the position. Seconded by Trustee Leith. Motion carried with 3 yes votes.

**Adjournment:** At 10:18 pm, March 19, 2025 Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion carried with 3 yes votes.

Minutes Recorded By: Amy Amspaugh

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Amy Amspaugh, Fiscal Officer

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William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas W. Leith