

# RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd. NE, Millersport, OH 43046

## EMERGENCY MEETING MINUTES

August 5, 2024 -10:00 AM

### Township Officials present:

Trustees Terry W. Horn, William R. Yates, and Douglas G. Leith were present.

### Department Heads/Staff present:

Secretary and Administrator - Tammy Oliver

The meeting was called to order at 10:00 AM by Trustee Chairman Yates and the Pledge of Allegiance to the Flag was recited.

**Number of members of the public present:** none was present.

**Special Guest:** Amy Amspaugh

### MEETING PROCEEDINGS

#### Purpose of Special Meeting:

Trustee Horn moved that the Trustees move into Executive Session to discuss personnel matter under ORC 121.22 (G)(1) at 10:03 am. Trustee Leith seconded the motion. Amy Amspaugh and the Township Administrator were invited to participate. The motion passed with 3 yes votes

The Trustees returned to regular session at 10:30 AM.

Trustee Horn made a motion to appoint Amy Amspaugh as Fiscal Officer through March 31, 2026. Seconded by Trustee Leith. The motion passed with 3 yes votes.

Trustee Horn made a motion, seconded by Trustee Yates to approve the Fiscal Officer to be a signator on all Vinton County Bank, Commodore Bank and Fifth Third Bank Accounts, along with the Trustees. The Fiscal Officer may invest funds as necessary and set up any new bank accounts as necessary. Amy Amspaugh shall have access to mobile banking deposits and online banking access as well as Tammy, Oliver, Township Administrator.

**Adjournment:** At 10:35 AM, Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Minutes Recorded By: Tammy Oliver

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Fiscal Officer

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William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas G. Leith, Trustee