

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd., Millersport, OH 43067

SPECIAL MEETING MINUTES

March 28, 2024 – 10:00 AM

Township Officials present:

Trustees Terry W. Horn, William R. Yates, and Douglas G. Leith were present. Fiscal Officer (FO), Pam Underwood was absent.

Department Heads/Staff present:

Assistant Fiscal Officer, Susan Singleton and Recording Secretary and Township Administrator - Tammy Oliver were present.

The special meeting was called to order at 10:00 AM by Trustee Chairman Yates.

Number of members of the public present: 0 as recorded on Sign-in sheets.

MEETING PROCEEDINGS

Advertised Purpose of meeting:

1. To approve the 2024 Permanent Appropriations for the Township to be filed with the Fairfield County Auditor’s Office. The Township Administrator calculated and prepared the 2024 Final Appropriations for the Township. There was a thorough discussion on the expenses of the departments, anticipated receipts for 2024 and how the appropriations were calculated using past expenditure history and the department supervisor’s plans for the coming year. Trustee Leith made a motion to approve the 2024 Final Appropriations in the amount of \$6,446,300.93 to be filed with the Fairfield County Auditor before April 1, 2024. The motion was seconded by Trustee Horn. The motion passed with 3 yes votes.
2. To approve an Amended 2024 Certificate of Estimated Resources as presented – Certificate #2 to file with the Fairfield County Auditor’s Office. Motion was made by Trustee Leith and Seconded by Trustee Horn. The motion passed with 3 yes votes.

Adjournment: At 11:10 AM Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Minutes Recorded By: Tammy Oliver

Pam Underwood, Fiscal Officer

William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas W. Leith