

RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd., Millersport, OH 43067

SPECIAL MEETING MINUTES

March 19, 2024 – 12:00 PM

Township Officials present:

Trustees Terry W. Horn, William R. Yates, and Douglas G. Leith were present. Fiscal Officer (FO), Pam Underwood was absent.

Department Heads/Staff present:

Roads Supervisor - Nate Wagner; Recording Secretary and Township Administrator - Tammy Oliver were present.

The special meeting was called to order at 12:00 PM by Trustee Chairman Yates.

Number of members of the public present: 1 as recorded on Sign-in sheets.

MEETING PROCEEDINGS

Topics for Discussion:

1. Review Salt Storage Building Bids and possible award of project.

A motion was made by Terry Horn to accept the Contract for the construction of the Salt Storage Facility with Miller Builders for the following amount:

Base Bid for	\$398,780.00
Alternate 1	38,200.00
Alternate 2	(3,600.00)
Alternate 4	25,4800.00
Substitute	<u>6,210.00</u>
Total	<u>\$465,070.00</u>

Alternate 1 is for the structure to be 12 inches longer.

Alternate 2 is the apron to be concrete.

Alternate 3 is for asphalt flooring.

Alternate 4 is for concrete flooring.

Alternate 5 is for a 20-mil fabric.

Substitute is for a 26-mil fabric.

The motion was seconded by Doug Leith. There was discussion of the availability of funds to cover this expense. The funds are available in the Roads fund (2031). To help offset the expense from the Roads Fund the remainder of the ARPA money will be used to help pay for part of 2024 road surfacing. The motion passed with 3 yes votes.

A motion was made by Trustee Horn to approve a maximum Contingency expense of 5 % (\$24,004.00) of the contract with Miller Builders. The motion was seconded by Doug Leith. The motion passed with 3 yes votes.

2. Review updated Rates for Geotechnical Consultants to provide Field Engineering Services for Salt Storage Building and possible approval.

A motion was made by Trustee Horn to approve a maximum expense of \$15,000.00 for the Salt Storage Facility for inspections and field Engineering during construction by Geotechnical Consultants. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

3. Junk Vehicles and Trash etc. at properties at Shepard Ave. and Hamilton St. – Trustee Horn is asking the Trustees approve that the Township remove the Junk Vehicles at the Township's expense under ORC 505.173 and ORC 505.86. The Trustees have decided to not act at this time.

4. Ohio Senate Capital Budget OTSCIF funding request. – Trustee Horn updated where he stands with the application for the Township’s funding request. He is asking for funds to finish the remaining phases of the North Walnut Storm

Adjournment: At 1:30 PM Trustee Leith made a motion to adjourn. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

Minutes Recorded By: Tammy Oliver

Pam Underwood, Fiscal Officer

William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas W. Leith