

# RECORD OF PROCEEDINGS

WALNUT TOWNSHIP, FAIRFIELD COUNTY, OH - BOARD OF TRUSTEES

11420 Millersport Rd. NE, Millersport, OH 43046

## SPECIAL MEETING MINUTES

December 19, 2023 – 10:45 AM

### Township Officials present:

William R. Yates, and Douglas G. Leith, were present. Trustee Terry W. Horn and Fiscal Officer (FO) Pam Underwood arrived late.

### Department Heads/Staff present:

Roads & Parks Supervisor - Nate Wagner; Zoning Inspector - Mike Berry; Recording Secretary and Fiscal Accounting Clerk - Tammy Oliver; Regional Planning Commission Representative - Robert W. Slater II and Property Maintenance Inspector - Kelly Smith were not present.

The meeting was called to order at 10:45 AM by Trustee Chairman Yates and the Pledge of allegiance was cited.

**Invited/Special guest(s) present:** Jeff Schwarz, Innovative Technology Services

**Number of members of the public present:** 0 as recorded on Sign-in sheets.

## SPECIAL MEETING PROCEEDINGS

### Advertised Purpose of Special Meeting:

The purpose of this meeting was to discuss the following proposed business:

1. Approval of purchase of Fire Truck from Bladensburg Fire District for \$29,500.00.
2. Resolution to Approve 2024 Temporary Appropriations at 25% of 2023 expenditures and receipts.
3. Approval of Amended 2023 Budget and Appropriations.
4. Executive Session: To discuss the Township's Cyber Security Required Mandates for 2024 with Jeff Schwartz from Innovative Technology Solutions. (ORC 121.22 (G6))

A motion was made by Trustee Leith and seconded by Trustee Yates to amend the prior motion allowing Chief Price to purchase a Fire Truck in Albany New York. A Fire Truck came available from Bladensburg Fire District, a local Fire District, and the fire department would like to purchase this fire truck for \$29,500.00. There will be cost savings because there will be no cost for travel and transporting the fire Truck from New York. The motion passed with 2 yes votes.

Motion made by Trustee Leith and seconded by Trustee Yates to approve Resolution # 35-2023 which is to approve the Townships Temporary Appropriations at 25 % of 2023 expenditures and receipts to be filed with the Fairfield County Auditor's Office. Final Budget and Appropriations will be presented by February 29, 2024. The motion passed with 2 yes votes.

A motion was made by Trustee Yates and seconded by Trustee Leith to allow the Fiscal Officer to make any changes, if necessary, to our Permanent Appropriations for 2023. The motion passed with 2 yes votes.

A motion was made by Trustee Leith and seconded by Trustee Yates to go into Executive Session at 11:00 AM to discuss the Township's Cyber Security Required Mandates for 2024 with Jeff Schwartz from Innovative Technology Solutions. (ORC 121.22 (G6))

The Trustees returned to regular session at 11:50 AM.

Trustee Horn made the motion, seconded by Trustee Leith to accept Quote #69 for Cyber Security upgrades to be handled by Innovative Technologies Solutions. The motion passed with 3 yes votes.

**Adjournment:** At 11:55 AM, Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Minutes Recorded By: Tammy Oliver

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Pam Underwood, Fiscal Officer

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William R. Yates, Chairman

Terry W. Horn, Vice Chairman

Douglas G. Leith, Trustee