

**MINUTES OF THE:  
WALNUT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
December 29, 2022 – 3:30 PM**

**Township Officials present:**

Trustees Terry W. Horn, William R. Yates, Douglas G. Leith (Left at 4:30pm), Fiscal Officer (FO) Pam Shaloo.

**Department Heads/Staff present:**

Fiscal Accounting Clerk - Tammy Oliver

**Number of members of the public present:** 1 as recorded on Sign-in sheets

The meeting was called to order at 3:30 PM by Trustee Chairman Yates and the Pledge of Allegiance to the Flag was recited.

**MEETING PROCEEDINGS**

1. **Walnut Township Budget/Appropriations for 2023** - Motion was made by Trustee Leith and Seconded by Trustee Horn to approve Resolution # 25-2022 to set Temporary Appropriations for \$3,339,450.00 effective January 1, 2023. The motion passed with 3 yes votes.

Permanent Budget/Appropriations will be presented to Trustees for approval by February 28, 2023.

2. **Health Insurance** – There was discussion about the HRA and being instructed by the Fairfield County Auditor that Walnut Township is not able to reimburse the current elected officials for Insurance Premiums paid for premiums outside the Township. It is recommended that we establish a "Cafeteria Plan" for 2023 for future premium reimbursements. Michelle Crockett with Burnham and Flower, has been instructed to work on setting up the "Cafeteria Plan".

Burnham and Flower will be able to change our current HRA to include reimbursements for Medicare Part D expenses. The change in the HRA is in process currently and we will be enrolling those employees eligible.

The FO has received the renewal for The Townships Property and Casualty Insurance through OTARMA and currently changes that department heads have made are being reviewed.

The Township will begin deducting the 20% employee monthly share of Health premiums in 24 pays per calendar year, a change from the 26 pays for the Bi-weekly paid employees. Elected officials will have 20% share deducted once a month, except the Fiscal Officer will be 15%, due to the Fiscal Officer is still in current term when employee share was 15%. This will streamline the deduction process.

3. **Accept Scott Arnold's Resignation as Property Maintenance Inspector** - Trustee Horn made a motion to accept Property Maintenance Inspector, Scott Arnold's resignation effective immediately. Motion seconded by Trustee Leith. The motion passed with 3 yes votes.
4. **Hire Kelly Smith as Property Maintenance Inspector** – Trustee Horn made the motion to Hire Kelly Smith for \$17.00 per hour as the Property Maintenance Inspector as of January 1, 2023 contingent upon results of her Background check. Trustee Leith seconded the motion. The motion passed with 3 yes votes.
5. **Fire Department Tanker 631 Pump Repair** – Motion was made by Trustee Horn and seconded by Chairman Yates to approve the repair bill from Atlantic Fire Equipment for Tanker 631. The motion passed with 2 votes
6. **Consider Rick Singer for BZA** - Motion was made by Trustee Horn to appoint Rick Singer as BZA alternate effective January 1, 2023 to 2027 (5 years). Seconded by Chairman Yates. The motion passed with 2 yes votes.
7. **Dates and Location for Ohio Farm Bureau Speaker** – Melissa Connor will coordinate a date and location for Dale Arnold with the Ohio Farm Bureau to speak about Community Solar, as well as Industrial Solar, in our community.

**Adjournment:** At 5:14 PM, Trustee Horn made a motion to adjourn. Chairman Yates seconded the motion. The motion passed with 2 yes votes.

Minutes Recorded By: Tammy Oliver

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Pam Shaloo, Fiscal Officer

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William R. Yates, Chairman

Douglas G. Leith, Vice Chairman

Terry W. Horn