

Walnut Township Trustees Regular Meeting

Date: December 7, 2021 **Time:** 7:00 p.m. **Recorder:** Patricia McLoughlin

The Pledge of Allegiance was recited

	Present	Attendee	Present	Attendee	Present
Chairman Bill Yates	x	Fiscal Officer Jane Baker	x	Property Maintenance Inspector Rick Singer	x
Trustee Terry Horn	x	Zoning Inspector Mike Berry	x	Mike King, Recycling	x
Trustee Doug Leith	x	Parks & Roads Manager Nate Wagner	x		

Discussion Summary	Action/Decision/Follow-Up
Attendees: Chairman Yates called the meeting to order.	
Comments from the floor: Shawn Burke, Sargent with the Fairfield County Sheriff's Department. He has been assigned to the substation in Pickerington and is responsible for Violet, Walnut and Liberty Townships. He stated that the County has purchased the Ohio University Campus located in Pickerington and the Clerk of Courts, BMV and Sheriff's Office will be located there. He wanted to introduce himself to the community and said he could be contacted at his email address: sean.burke@fairfieldcountyohio.gov .	
Approve minutes for November 2, 2021 meeting – Special Meeting Minutes for November 20, 2021, Safety Advisory Committee Meeting November 30, 2021 – minutes will be presented and approved by the Safety Committee. Special Meeting November 30, 2021	Motion to accept minutes as edited by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES Motion to accept minutes by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES Motion to accept minutes with edits by Trustee Horn, second by Trustee Leith Leith <u>Roll call:</u> 3 YES

Approval of Financial Report and bills for payment for November, 2021:
Trustee Horn announced that the fire department is now debt free, saving the Township approximately \$150,000.00 per year in interest and loan payments.

Approve checks # 25709-25735
Approve Electronic Fund Transfers #1692-1797
Acknowledgement of Fiscal Officer reports, Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing

Approve Patricia McLoughlin Invoice
Approve Rick Singer Invoice
Approve Terri Zollinger Invoice

Motion to change the employee participation percentage for health insurance from 15% to 20%

2022 Appropriation Budget – Tabled for further discussion – meeting scheduled for Saturday, December 11, 2021 at 10:00 a.m.

The Fiscal Officer asked for a motion for credit card policy.

Trustee Horn suggested that \$1500.00 (not to exceed) be the limit for general purchases and to approve \$5,000.00 (not to exceed) for emergencies. The Trustees signed Resolution #27-2021.

Fiscal Officer Jane Baker asked for a motion to increase purchasing authority of credit card for Roads Supervisor to \$5,000.00.

Comments from the floor: Willis Triplett asked about the zoning procedures. Mr. Triplett stated that he was putting up a building to store his bobcat. He stated that the zoning inspector informed him that the building was not approved. The Trustees suggested that he go through the official zoning appeal process.

Motion by Trustee Leith to accept the Fiscal Officer reports, second by Trustee Horn,
Roll call: 3 YES

Motion by Trustee Leith to approve checks, second by Trustee Horn,
Roll call: 3 YES

Motion by Trustee Leith to accept second Trustee Yates
Roll call: 3 YES

Motion by Chairman Yates to table discussion on the 2022 Appropriation Budget, second by Trustee Horn
Roll call: 3 YES

Motion by Chairman Yates, second by Trustee Horn to accept credit card policy
Roll call: 3 YES

Motion to change the credit card limit policy by Trustee Horn, second by Trustee Leith
Roll call: 3 YES

Motion by Trustee Yates, second by Trustee Leith
Roll call: 3 YES

<p>Jane Baker had questions for Chief Price – she asked how his staff felt about his move to Morgan County; what are the expectations for the work truck would he be driving it back and forth, How are the Trustees holding him accountable for his salary? Chairman Yates stated that he was in discussion with the Prosecuting Attorney’s Office to clarify certain issues.</p>	
<p><u>Township Department Reports:</u></p> <p><u>Walnut Township Fire Department – Chief Price</u></p> <p>Chief price submitted resignations from Angela McLain and Cheyenne Wells</p> <p>Chief Price asked about disposing of the SCBA bottles under ORC 505 (10) Chairman Yates asked that Chief Price get a list of items to be discarded, Trustee Horn presented a spreadsheet to complete for description, cost, etc. of the items that provides a guideline of how to address these items for proper and legal disposal. Chief Price will prepare documentation for proper disposal.</p> <p>Chief Price presented the SCBA grant in the name of the Village of Thurston. Grant is for \$334,000.00, township is responsible for 5%.</p> <p>Chief Price requested approval for pest control for the fire department.</p> <p><u>Regional Planning Commission Representative – Robert W. Slater II</u></p> <p><u>Zoning – Mike Berry</u> 7 permits 1 new home 2 additions 1 shed 1 pool 1 variance 1 ag-exempt Issued 11 letters, 2 violations Returned 58 phone calls. Zoning commission has a property development meeting set for Thursday, December 16th at 7:00 p.m.</p> <p><u>Property Maintenance - Rick Singer –Submitted his resignation at property maintenance inspector.</u></p>	<p>Motion to accept resignations by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES</p> <p>Motion by Trustee Leith, second by Trustee Yates, <u>Roll call:</u> 3 YES</p>

Parks & Roads – Nate Wagner – Ash tree at Runkle park needs to be removed as it is a hazard. He approved the tree removal company to take the tree down.

Submitted ODOT stimulus grant to repave Millersport Road. Nate stated that he had great assistance from the County Engineer.

Summerland Beach and South Bank berms are being worked on.

Salt trucks are ready to go for bad weather.

Met with County Commissioners regarding Geiger Road project.

Hicks Partners asked to submit 4-5 areas to be targeted for monies.

Nate requested approval to purchase PDF software program.

Old Business:

1. Storm water upgrades – Fairfield Beach – Trustee Horn and Nate Wagner will meet with Eric McGrady from the County Engineer’s office on Friday, December 9, 2021.

2. North Walnut Township – storm water planning – Eric McGrady is working on the Request for Qualifications.

3. Leibs Island boat dock update – Trustee Leith stated that there are about 44 usable docks. He has notified the homeowners association and asked for input from them as who would be qualified to rent the docks. This would not start until March, and also wants to inspect the docks and see if any repairs need to be done.

Trustee Horn stated that 4615 Canal Road demo will take place on December 16, 2021.

Tornado Shelter status – Chairman Yates stated that they have met with the architects. He is trying to get approval from the Prosecutor’s Office to continue utilizing the current design team. Construction will have to be substantially complete by November, 2022.

New Business:

1. BZA/ZC Members for 2022 – Trustee Horn gave the expiration dates for service. Chairman Yates suggested letters be sent with the checks to the BZA members to see if they want to continue to serve.

2. North Walnut Storm Water Sub-Grant Agreement with the County – Trustee Horn provided the Agreement with the County to be known as the “*North Walnut Township Stormwater Conveyance Project*” to be signed. He moved to accept the Agreement utilizing ARP funds for planning and preliminary design.

Motion by Trustee Horn to accept the North Walnut Storm Water sub-grant agreement in the amount of \$400,000.00; second by Trustee Leith,
Roll call: 3 YES

3. Crystal Lagoon at Fairfield Beach Letter of Support – Trustee Horn submitted a letter to the Buckeye Lake Region Corporation to be signed by the Trustees giving eventual support contingent upon feedback and support from the Fairfield Beach residents.

Motion by Trustee Horn to submit this letter to the BLRC; second by Trustee Leith
Roll call: 3 YES

4. Resolution 26-2021 Penalties revision -fees for violation of the Property Maintenance Resolution

Excerpt- “Whereas the IPMC currently classifies violations as minor misdemeanors, and the City of Lancaster Law Director has requested that violations be classified as misdemeanors of the first degree for effective prosecution and enforcement.”

Motion by Trustee Horn to accept Resolution 26-21 to increase the penalty misdemeanor violations to the property maintenance code, second by Trustee Leith
Roll call: 3 YES

5. Re-zone Appeal 21-10 court hearing case dismissal – Trustee Horn said that the case has been dismissed by the courts. Mr. Klum has the right to re-apply.

6. Invoice for Buckeye Lake Regional Corporations membership \$300.00

7. VFDF – need two members of the “legislative authority” to be board members (line of duty injury or death) Two Trustees would be needed. Trustee Leith and Chairman Yates volunteered to serve.

8. (32) SCBA's and expired turn-out gear disposal. Chief Price is completing the proper paperwork per ORC 505 (10) and will submit to the Trustees for approval.

<p>9. Resolution #30-2021 to authorized the Walnut Township Board of Trustees, Fairfield County, Ohio to bid 29 Complete SCBA's (Self-contained breathing apparatus) to CURRENT NFPA 1981 2018 edition standards. Fiscal Officer to certify use of the AFG grant and approved budget of \$350,700.00.</p> <p>10. Township grass mowing for 2022 – Nate stated that Rick Thompson was doing a good job. Nate is going to contact Rick for his costs for 2022 and get back with the Trustees.</p> <p>11. Hoskinson Funeral Home – indigent funeral. Chairman Yates asked that Jane contact the funeral home and get the proper forms completed.</p> <p>12. Trustee Horn submitted new procedures and policies for minutes naming, etc.,</p>	<p>Motion by Trustee Leith to accept Resolution #30-2021, second by Trustee Horn <u>Roll call:</u> 3 YES</p> <p>Motion to accept new procedures by Trustee Horn, second by Chairman Yates <u>Roll call:</u> 2 YES Trustee Leith abstained.</p>
<p>Motion to adjourn at 10:20 p.m.</p>	<p>Motion to adjourn by Chairman Yates, second by Trustee Leith <u>Roll call:</u> 3 YES</p>

Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker