

Walnut Township Trustees Regular Meeting

Date: October 5, 2021 Time: 7:00 p.m. Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	x	Tim Morris, Parks & Roads	x		
Terry Horn, Trustee	x	Mike Berry, Zoning Inspector	x		
Doug Leith, Trustee	x	Nate Wagner, Parks & Roads	x		

Discussion Summary	Action/Decision/Follow-Up
Attendees: The meeting was called to order by Chairman Bill Yates	
Guest – Deputy Cruze – from the Fairfield County Sheriff’s Office. He stopped by to check in if with the Trustees and residents to see if there were any questions or concerns. Patty McLoughlin, 3723 North Bank Road NE asked the deputy that if there was an occurrence on the dam, who should be called. He replied to call the Sheriff’s office and they would determine if ODNR needed to be called. Guest – James Mako, Director of Regional Planning for Fairfield County. James addressed the Trustees regarding a Fair Housing grant fund. The grant previously was utilized for Elm Road, on Fairfield Beach. He stated that the Trustees should submit any projects that they would want to utilize the grant money for in 2022. He said that it would most likely be used at Fairfield Beach as that area qualifies for the grant funds. Mr. Mako discussed the Fair Housing Act as it applies to Fairfield County. He said that there are occasions when they become involved in a Landlord/Tenant issue within the County. He said there is a Landlord/Tenant Act in the State of Ohio that both Landlord and Tenant must comply. Mr. Mako left pamphlets regarding the Fair Housing Act. If issues arise with concerns of violations, his office can become involved. He concluded with stating that any questions regarding Fair Housing or Regional Planning, please contact his office.	
Approve minutes for September 7 Regular Meeting as edited;	Motion by Trustee Horn to accept September 7, 2021 Regular meeting minutes as edited, second by Trustee Leith Roll call: 3 YES

<p>Approve minutes for September 7, 2021 Special Meeting as edited;</p> <p>Approve minutes for September 13, 2021</p> <p>Approve minutes for September 20, 2021 Special joint meeting as edited;</p>	<p>Motion by Trustee Horn to accept September 7, 2021 Special Meeting Minutes as edited, second by Trustee Leith <u>Roll call:</u> 3 YES</p> <p>Motion to approve minutes for September 13, 2021 by Trustee Horn, second by Trustee Leith <u>Roll call:</u> 3 YES</p> <p>Motion to approve September 20, 2021 Special Joint meeting minutes by Trustee Horn, second by Trustee Leith, <u>Roll call:</u> 3 YES</p>
<p>Approve financial reports: Approve checks #25685 - #25693 Electronic Transfer Funds #1547 - #1624 Acknowledgement of Fiscal Officer reports, Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment Listing Approve time sheet/check for Patricia McLoughlin</p> <p>Approval of invoice #2021-157 from Ohio First Responders Grants, LLC The payment had already been sent by Jane.</p>	<p>Trustee Horn acknowledged receipt of the Fiscal Officer Reports, second by Trustee Leith, <u>Roll call:</u> 3 YES Trustee Leith moved to approve check for Patty McLoughlin in the amount of \$182.00, second by Trustee Horn <u>Roll call:</u> 3 YES</p>
<p><u>Comments from the floor:</u> Daria Arborgast from Fairfield Beach provided her report regarding the BLRC Bike Trails Committee. She stated that the meeting will be held on the 3rd Tuesday of each month. She said the Bike Trails Committee is planning to write a grant before the end of October for ODNR funding for a trail that was previously vacated on road 358.</p>	
<p><u>Township Department Reports:</u></p> <p>Walnut Township Fire Department – Chief Price – 140 runs in October Chief Price requested approval of 4 new employees: Sydney Mays Luke Myers</p>	<p>Motion by Trustee Horn to approve hire of the four employees, second by Trustee Leith <u>Roll call:</u> 3 YES</p>

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Chief Price said they are working on a way to afford a new fire boat. The current boat is at least 20 years old.

He also stated that he is still working with the 1500 hr. rule.

Regional Planning Commission Representative – Robert W. Slater III –

He participated in the Regional Planning meeting that was held prior to the regular meeting. Regional Planning was approving a development on Hill Road for patio homes on 50 acres, with 17 of those acres being the streets, easements and green areas.

Zoning – Mike Berry –

16 permits issued in September:

3 new homes

1 addition

1 shed

5 fences

1 deck

3 variances

2 ag-exempt

1 commercial

Returned 65 phone calls.

2 variance hearings on October 14, 2021

Property Inspector - Rick Singer –

September – 2 violations have been resolved.

Recycling - Nate Wagner – no report

Parks & Roads – Nate Wagner – Nate stated he received a call regarding the playground equipment located at the park at Fairfield Beach. He said that the playground equipment is in bad shape and probably will need to be removed to avoid liability.

Trustee Horn stated that in an effort to replace any of the playground equipment, grants would be needed. Any grant would require 25% participation from residents.

Nate said that after the Fairfield Beach Halloween celebration the port a potty will be removed at New Salem and Fairfield Beach parks for the Winter.

ODOT stimulus grant is still in the works and will be used to apply for the very large Cattail Rd culvert north of SR 188. He has a meeting October 12, 2021 to help him complete the grant paperwork.

Truck 7 is ready for lettering; it is insured and the title paperwork is being resolved.

<p>Nate asked to approve SCG Designs as vendor for street signs.</p> <p>The clutch went out on the tractor. Estimate from Nick Schmidt for \$2969.00 to repair the clutch</p>	<p>Motion to approve vendor SCG Designs by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> 3 YES</p> <p>Trustee Horn moved to have tractor repaired, second by Trustee Leith <u>Roll call:</u> 3 YES</p>
<p><u>Old Business:</u></p> <ol style="list-style-type: none"> 1. ARP Application progress – half of the funds have been received 2. Road striping and berm fill – Nate provided figures to stripe additional roads at \$855.00 per mile. Summerland Beach and South Bank would be approximately \$1700.00 to stripe. 	<p>Motion by Trustee Leith to approve the road striping, second by Trustee Horn. <u>Roll call:</u> 3 YES</p>
<p><u>New Business:</u></p> <ol style="list-style-type: none"> 1. Accept Tim Morris notice of resignation effective November 1, 2021 2. Fiscal Officer replacement – Jane’s last day is anticipated to be December 1, 2021. 3. Fiscal Officer Assistant Position – Trustee Horn suggested that a job description for this position be created. Trustee Yates stated that he views this as more of a township administrator position. 4. BLRC advisory task force Resolution for the Schilling property at SR 360 and Lakeside – Trustee Horn sent the Resolution to the Prosecutor’s Office for review and has not yet heard back from them. 	<p>Motion to accept the resignation of Tim Morris with regret by Trustee Horn, second by Trustee Leith <u>Roll call:</u> 3 YES</p>

<p>5. Health Insurance for 2022 – Trustee Horn said he contacted Michelle of Burnham and Flower she is working on quotes.</p> <p>6. Lieb’s Island docks – Doug met with Mark Hoffines, ODNR Parks Manager and he said that the ODNR boss said that the docks are the responsibility of the Township. Residents of Lieb’s Island not on waterfront are permitted to rent these docks (57). ODNR is requesting that this be accomplished by January 1, 2022. The township could charge a fee that could be used for parks, etc. The docks must be maintained by the resident to keep them up to ODNR standards.</p> <p>7. Resolution 22-2021 Ohio Public Works – Geiger Road project for road widening. Chairman Yates provided the Resolution to Trustee Horn and Trustee Leith. Chairman Yates stated that he was informed on advice of counsel that he must abstain from voting since he owns property on Geiger Road</p> <p>8. Ohio Division of Liquor Control</p>	<p>Motion to accept Resolution 22-2021 known as Geiger Road Project Phase I that authorizes the County to apply for the grant, -by Trustee Leith, second by Trustee Horn <u>Roll call:</u> 2 YES, Chairman Yates abstained.</p>
<p>Executive Session – under ORC 121.22(G)(1)</p>	<p>Motion to enter into Executive Session by Chairman Yates second by Trustee Leith <u>Roll call:</u> 3 YES</p>
<p>The Trustees exited Executive Session at</p>	
<p>Motion to adjourn at</p>	

Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

