

Walnut Township Trustees Regular Meeting

Date: May 5, 2020

Time: 7:00 p.m.

Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	X	Tim Morris, Parks & Roads	X	2 guests through Zoom	X
Terry Horn, Trustee	X	Mike Berry, Zoning Inspector	X		
Bob Price, Fire Marshall	X	Fiscal Officer Jane Baker	X		

Discussion Summary	Action/Decision/Follow-Up
<p>This meeting is being held in the garage of the township building, all participants being socially distanced due to the COvid 19 pandemic. The zoom meeting was posted on the Walnut Township website and the public had the opportunity to attend virtual through the Zoom app.</p>	
<p>Approval of meeting minutes from March 3, 2020.</p>	<p>Motion by Trustee Yates, second by Trustee Horn. <u>Roll call:</u> 2 YES</p>
<p><u>Fiscal Officer Report</u> - approval of Financial Report and bills for payment for March and April. Approval of checks #25564-25571 (March) and #25571-25576 (April). Electronic Fund Transfers #163-264 (March) and #264-438 (April). Acknowledgement of FO reports, Investment Listing, Appropriation Summary, Cash Summary, Fund Status, Payment listing and sign bank reconciliation for March and April.</p> <p>Approval of the emergency offer of "hazard pay" (\$2.00 per hour) as recommended by the Fire Chief and FO to complete the part time duty schedule and to make this offer effective as of April 1, 2020, pay as provided for in our "parity pay resolution".</p> <p>Approval of pursuing Federal & State applications for allowable reimbursement of expenses during the pandemic emergency.</p>	<p>Motion to accept and approve FO reports by Trustee Yates, second by Trustee Horn. <u>Roll call:</u> 2 YES</p> <p>Motion to approve by Trustee Yates, second by Trustee Horn. <u>Roll call:</u> 2 YES</p> <p>Motion to approve by Trustee Yates, second by Trustee Horn. <u>Roll call:</u> 2 YES.</p>

<p>OTARMA check for \$500.00 and BWC check for \$8138.00 is reimbursement of 2018 premiums less claims. These funds to be designated to the fire fund for the purchase of two electro-static disinfecting machines. Cost of units is approximately \$3,000 per unit. The discussion was that the Township could share the expense and usage of these machines with the fire departments. Two machines were purchased by the Township.</p> <p>Budgetary concerns due to the COvid 19: Jane reported that all departments are over budget in the 1st quarter: Fire Dept. – over 27% Zoning – over 10% EMS – over 37% Jane feels that the Township will not feel the full effect on the budget until the last half of this year. Jane asked the Trustees for direction on how to distribute the monies from the Thurston Fire Department kitchen fund. Jane is holding \$700.00 in checks. Millersport Fire Association has been purchasing supplies for the Thurston Fire Department. The funds need to be returned to a 5013(c). The funds to be paid to Millersport Fire Association as reimbursement for purchase of items for the Thurston Fire Department.</p>	<p>Motion by Trustee Yates for approval to utilize funds for purchase of 2 cleaning units, Second by Trustee Horn. <u>Roll call: 2 YES</u></p> <p>Motion by Trustee Yates to pay the money to Millersport Fire Association, second by Trustee Horn. <u>Roll call: 2 YES</u></p>
<p>Elected Officials public training certificates. According to Ohio Law, one person is directed to be elected official as certified to keep official records. Jane Baker agreed to serve as the official. All records request must go through Jane. As a result the Trustees are not required to go through the once per term Public Records Training per ORC.</p> <p>During the 2018/2010 audit, the Auditor is requesting the signed FD contract between the Village of Millersport and Walnut Township that states 65% of monies go to Millersport. The auditor asked for invoices and Jane said these are levy monies disbursed by contract.</p>	<p>Motion by Trustee Yates to appoint Jane Baker as elected official, second by Trustee Horn <u>Roll call: 2 YES</u></p>
<p>Comments from the public - None</p>	
<p>Millersport Fire Department report – Chief Bob Price – April 2020 Millersport Fire Department had 90 runs, Thurston 57 runs; 75 mutual aid. Staffing priority for personnel is as follows: Station 630 – Millersport has priority Station 633 - Thurston has secondary Station 632 – Fairfield Beach is third Chief Price will review the staffing position stating the possibility that Station 632 could move to priority as the summer season sets in on the lake. Both fire boats are back in the water. Thurston maintenance costs are approaching \$10,000.00 for this year and these expenses will continue to be a concern.</p>	<p>Motion by Trustee Horn to</p>

<p>Grants being submitted for the Fall that should come available in the Spring. Chief Price requested a second extension on hazard pay (\$2.00 per hour) for an additional 30 days</p> <p>Zoning Report – Mike Berry March 2020: Total permits issued – 8 Letters issued – 2 – 2 violations Phone calls - 47 April 2020: Total permits issued – 14 Letters issued – 6 – 3 nuisance, 3 violations 48 phone calls Upcoming concern of a Farmer’s Market at Fairfield Beach with Covid 19. It is a permitted business but they will have to comply with the State requirements with Covid 19.</p>	<p>extend hazard pay, second by Trustee Yates. <u>Roll call: 2 YES</u></p>
<p>Parks & Roads – Tim Morris - Tim spoke to Rick Thompson regarding the mowing and the New Salem park is twice the size than he anticipated and requesting an increase of \$70.00 per mowing to mow the park, which increases the cost from \$40.00 to \$110.00. He still comes in under the bid from any other bids received for mowing. Controlling board meeting regarding the MARCS tower is set for May 11th. Tim says equipment needs are for a new mower and estimated cost is \$15,000.00.</p>	<p>Motion to increase mowing bid by \$70.00 by Trustee Yates, second by Trustee Horn. <u>Roll call: 2 YES</u></p> <p>Motion by Trustee Yates to approve money to purchase new mower, second by Trustee Horn. <u>Roll call: 2 YES</u></p>
<p>Old Business: 5725 Blacklick Road – structure has been demolished Garage block wall repairs completed</p> <p>Property Maintenance Code – Special hearing to be held Tuesday, June 2nd at 6:30 p.m. prior to regular township meeting. Second hearing to be held Tuesday, July 7th at 6:30 p.m. prior to regular township meeting.</p>	

Data storage setup – Jeff Schwartz - Datto workplace. Jeff also installed anti-virus on Patty's laptop	
Motion to adjourn at 9:16 p.m.	Motion by Trustee Horn, second by Trustee Yates <u>Roll call: 2 YES</u>

Trustee Chairman Bill Yates

Trustee Terry Horn

Trustee Doug Leith

Fiscal Officer Jane Baker