

Walnut Township Trustees Regular Meeting

Date: January 7, 2020

Time: 7:14 p.m.

Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

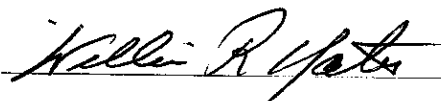
Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	X	Tim Morris, Parks & Roads	X	13 guests	X
Terry Horn, Trustee	X	Mike Berry, Zoning Inspector	X		
Doug Leith, Trustee	X				

Discussion Summary	Action/Decision/Follow-Up
Approval of minutes from December 2, 2019 Regular meeting as corrected.	Motion by Trustee Chairman Yates, second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Approval of minutes from December 10, 2019 Special meeting as corrected.	Motion by Trustee Leith, second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
<u>Financial Report:</u> Jane Baker, Fiscal Officer – presented Check #'s 25508 – 25536 and EFT's 1216 – 1324, fund status, cash summary. Trustee Horn acknowledged receipt.	Motion by Trustee Horn to accept the financial report, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Approval of Patricia McLoughlin, Recording Secretary invoice in the amount of \$108.00.	Motion to accept by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.

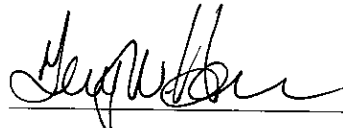
<p><u>Millersport Fire Department</u> – Chief Bob Price – 1248 total runs in 2019, increase of 200+ over 2018. Due to increase runs the department may see an increase in maintenance costs on equipment. The department continues to recruit new candidates. Currently they have half-dozen applications and 14 students enrolled in medic school. Thurston-Walnut Township Fire Department had approximately 750 runs in 2019.</p>	
<p><u>Zoning report:</u> Mike Berry – Zoning Inspector – 115 permits in 2019, an increase of 19 permits from 2018. New homes – 18 in 2019, an increase of 13 from 2018.</p>	
<p><u>Parks & Roads</u> - Tim Morris – ODNR sent email requesting a bid package No updated information on the RUMA for Leib's Island. The grant for the tornado shelter looks favorable for Kirkersville feeder channel improvements, but no response from ODNR. Tim will update as information becomes available.</p>	
<p><u>Recycling</u> – No report.</p>	
<p><u>New Business:</u> Motion to enter into Executive Session at 7:38 p.m., under ORC 121.22G1 and invite Mary Boring, Mayor of Thurston and Tim Vorhees, investigator to join the Trustees in Executive Session. Trustees exited Executive Session at 9:05 p.m.</p>	<p>Motion by Trustee Chairman Yates, second offered by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>The Trustees entered back into regular session at 9:06 p.m. The Trustees accepted the resignation of Walnut Township – Thurston Chief Jim Hite effective immediately. The Trustees accepted the resignation of Walnut Township – Thurston Assistant Chief James Carroll effective immediately. <u>Parity Pay</u> - Trustee Chairman Yates stated that all firefighters in the Township should be paid at the same rate.</p>	<p>Motion by Trustee Leith second offered by Trustee Horn. <u>Roll call:</u> Yates – Yes – Horn - Yes, Leith – Yes. Motion passed with 3 YES votes. Motion by Trustee Horn, second offered by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes. Motion by Trustee Leith, second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>

<p><u>OTA Convention</u> – February 5 – February 8, 2020 at the Ohio Convention Center in Columbus, Ohio. The Trustees invited Chief Bob Price to attend this year.</p>	
<p><u>5725 Blacklick-Eastern Rd. (State Route 204)</u> - Special Meeting scheduled for Friday, January 17, 2020 @ 1:00 p.m.</p>	
<p><u>Mowing bids</u> – Tim needs permission from the Trustees to send out bids for maintenance of the park at Fairfield Beach, Leib's Island, as well as other parks, two cemeteries. They will advertise on FB, The Buckeye Lake Beacon. Bids to open the week of January 13th and remain open for 2 weeks.</p>	<p>Trustee Horn moved to provide permission to open bids, second offered by Trustee Leith. <u>Roll call:</u> Yates - Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p><u>BZA Term Limits</u> - Trustee Horn said that Ben Patterson's 5-year term ended in 2019 and he has agreed to serve another 5-year term ending in 2024. Mark Helms 5-year term also ended in 2019 and he has agreed to another term ending in 2024, however he noted that he would probably resign in 2 years.</p>	<p>Motion by Trustee Horn to accept the BZA members, second offered by Trustee Yates. <u>Roll Call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p><u>Old Business:</u> Data storage, email hosting and old computers data storage - Trustee Horn suggested that Jeff Schwartz of Innovative Technology Solutions, Ltd. address the Trustees at a future meeting. Therefore, these will be tabled until a later meeting.</p> <p>Property Maintenance Code - The Trustees discussed how to address implementing the PMC. The Trustees want to implement this with priority based on enforcement and focusing on the worst offenders. Trustee Horn contacted Dennis Rose who works for the Village of Amanda as a property maintenance inspector. He would be willing to work with Walnut Township on a limited basis at a rate of \$20.00 per hour. Mayor Henderson from Pleasantville shared how they are implementing the PMC in their Village, by contracting with the Village of Baltimore. He suggested the Trustees contact Teri Wise, Village Administrator in the Village of Baltimore as she is a great information resource.</p>	

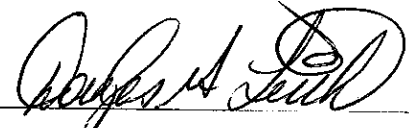
Meeting adjourned at 9:30 p.m.	Motion by Trustee Horn to adjourn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.



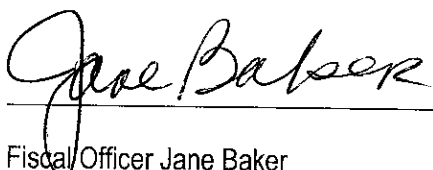
Trustee Chairman Bill Yates



Trustee Terry Horn



Trustee Doug Leith



Fiscal Officer Jane Baker

Walnut Township Trustees Reorganization Meeting

Date: January 7, 2020

Time: 7:00 p.m.

Recorder: Patricia McLoughlin

The Pledge of Allegiance was recited

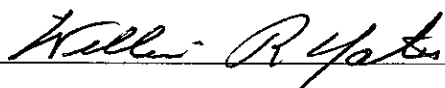
Attendee	Present	Attendee	Present	Attendee	Present
Bill Yates, Trustee Chairman	X	Tim Morris, Parks & Roads	X	13 guests	X
Terry Horn, Trustee	X	Mike Berry, Zoning Inspector	X		
Doug Leith, Trustee	X	Fiscal Officer Jane Baker	X		

Discussion Summary	Action/Decision/Follow-Up
<p>Fiscal Officer Jane Baker called the meeting to order and asked for nomination for Trustee Chairman.</p> <p>Trustee Chairman Yates moved for nomination of Trustee Vice-Chairman</p>	<p>Trustee Horn nominated Trustee Chairman Bill Yates, second offered by Trustee Doug Leith. <u>Roll call</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p> <p>Trustee Leith nominated Trustee Terry Horn for Vice-Chairman, second offered by Trustee Chairman Yates. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Regional Planning position is still open</p>	
<p>Community Development Block Grant (CDBG) – Trustee Leith nominated Trustee Horn to oversee these projects.</p>	<p>Motion by Trustee Leith, second by Trustee Yates. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Representative for FEMA Program in the event it is ever needed. – Trustee Chairman Yates was nominated by Trustee Leith</p>	<p>Motion by Trustee Leith, second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 Yes votes.</p>

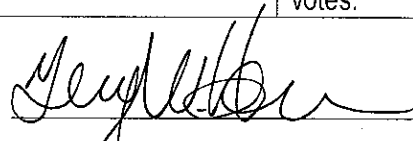
<p>Issue 2 Funding - Trustee Yates suggested Trustee Horn to head up this project.</p>	<p>Motion by Trustee Chairman Yates, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Motion to hire additional road workers in the event of any emergency and office help at the rate of \$13.00 per hour.</p>	<p>Motion by Yates, second offered by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Meetings schedule for 2020 – the Trustees agreed to keep the meetings for the first Tuesday of each month at 7:00 p.m. Fiscal Officer Jane Baker will make the notifications to the newspaper.</p> <p>Special meeting procedures will be to notify the public to those have requested to be notified by email, posting notice on the front door and front lobby bulletin board and placing in the Lancaster Eagle Gazette if time permits.</p>	<p>Motion by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p> <p>Motion by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Emergency meeting procedures to notify the public 24 hour notice by posting notices on the front door and front lobby bulletin board,</p>	<p>Motion by Trustee Horn, second by Trustee Leith <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Motion to keep current policy in place for overtime when calling in employees for emergency situations by the Sheriff's Office or any other emergency.</p>	<p>Motion by Trustee Horn, second by Trustee Chairman Yates. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.</p>
<p>Policy for time cards – overtime requires at least 2 Trustees signatures.</p>	<p>No motion needed.</p>

Records Commission – must include county Auditor and one Trustee Trustee Leith was nominated for this position,	Motion by Trustee Horn, second by Trustee Yates. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Reimbursement for expenses and any travel expenses that must be for expenses incurred outside of the Township at the current IRS rate of \$_____.	Motion by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes. Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
No records shall be destroyed for 2019 without the records commission approval.	Motion by Trustee Horn Second by Trustee Leith <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
County Health Board Representative – Trustee Horn nominated Trustee Leith and he agreed to serve.	Motion by Trustee Yates second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – ABSTAIN. Motion passed with 2 YES votes.
Zoning Commission and Board of Zoning Appeals and board members - reimbursement of members at the rate of \$40.00 for attended meetings.	Motion by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn, Leith – Yes. Motion passed with 3 YES votes.
Website Administrator – Trustee Horn was nominated and he accepted. Website Consultant – Chad Myers nominated for this position at the rate of \$35.00 per hour, per 8/12/2018.	Motion by Trustee Leith, second by Trustee Yates. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes. Motion by Trustee Horn, second by Trustee Yates, <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.

EMS Billing – Trustee Chairman Yates was nominated for this position and he agreed to serve.	Motion by Trustee Horn, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Information Systems – Trustee Horn was nominated to continue in this position and he agreed to serve.	Motion by Trustee Yates, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Zoning Inspector – Mike Berry agreed to continue to serve in this position.	Motion by Trustee Yates, second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Recording Secretary /BZA Board Secretary – Patricia McLoughlin agreed to continue to serve in this position.	Motion by Trustee Yates, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Walnut Township Fire Marshal – Millersport Fire Chief Bob Price was nominated for this position and he accepted.	Motion by Trustee Yates, second by Trustee Horn. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.
Trustee moved to adjourn the reorganization meeting at 7:14 p.m.	Motion by Trustee Yates, second by Trustee Leith. <u>Roll call:</u> Yates – Yes, Horn – Yes, Leith – Yes. Motion passed with 3 YES votes.

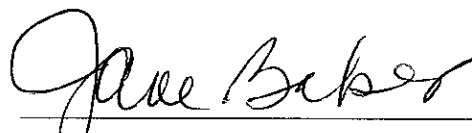


Trustee Chairman Bill Yates



Trustee Vice-Chairman Terry Horn





Trustee Doug Leith

Fiscal Officer Jane Baker