

## Walnut Township Trustees Meeting

June 7, 2016

The meeting was called to order at 7:00 PM. Trustees Doug Leith and Terry Horn were present. Trustee Yates was on vacation.

The minutes for the Regular Trustee Meeting on May 3rd were presented for approval. Trustee Horn made a motion to approve the minutes with the noted changes. Trustee Leith seconded the motion. The motion passed with 2 yes votes.

There was discussion regarding the date for the Public Hearing for the Budget for 2017. Trustee Leith made a motion to schedule the Public Hearing for the 2017 Budget for June 23<sup>rd</sup> at 7:00 PM. Trustee Leith seconded the motion. The motion passed with 2 yes votes.

Trustee Horn acknowledged the receipt of the Cash Summary by Fund, Payment Listing, Fund Status and Appropriation Summary by the trustees.

Trustee Horn made a motion to approve checks 25096 through 25109 and EFT 2016-384 through 2016-468, after being certified that funds are available and appropriations have been made by Fiscal Officer Kraner. Trustee Leith seconded the motion. The motion passed with 2 yes votes.

### **Comments from the Floor –**

There were no comments from the floor.

### **Department Reports**

***Chief Jim Hite, Thurston Walnut Township Fire Department*** – Hite stated that Firefighter Poling has resigned. Two new firefighters have completed their paperwork, Charles Williams and Cody McGirr.

Chief Hite stated that Firefighter Angela McClain pulled a muscle in her back during a run and has not completed her worker's comp packet and has not been to see a physician. Fiscal Officer Kraner offered to meet with her and assist in completing the packet.

The MARCS Radio will cost \$60/year in 2016 and will go up to \$120/year in 2017.

The Thurston Walnut Township Fire Department did not receive the Safety Grant.

All the paperwork required from the department for the Medicare re-certification was submitted.

Trustee Leith commented on the good work the Chief Hite has done to update the Policies and Regulations for the department. They were last updated in 2007.

In order to use all the functions to the new payroll software will require more memory on the computer.

**Kevin Clouse – Zoning Inspector** – Clouse stated that the applications have been steady , with new home permits up. There have been 29 permits so far as well as multiple tall grass complaints. The Record Request for Fallon has been completed. There has been no re-application from Thorla.

Kevin will be out of the office from June 19<sup>th</sup> – June 27<sup>th</sup> and August 12<sup>th</sup> – August 26<sup>th</sup>. Trustee Horn requested that the voicemail be updated with this information.

**Mike King – Recycling** – There is no update on the sale of the Recycling Trailers.

There was a presentation regarding the Zika virus by Larry Hanna, Administrator for the Fairfield County Health Department and Gwen Schafer, RN, with the Fairfield County Health Department. Zika has been around since 1947 in South American and Brazil. It is carried by two different mosquitos in the United States. The use of 25% DEET can keep the mosquitos from biting. The symptoms once someone is infected are very mild and rarely lead to hospitalization. The greatest risk is the potential for birth defects or microcephaly in child whose parent was infected. There is a recommended 6 month wait to become pregnant after traveling to areas where infection is possible. They also provided information regarding Ticks and the various illnesses that they can carry.

Trustee Horn made a motion to not charge residents for Altosid Briquettes and to provide the Fairfield County Health Department with a box of the briquettes. Trustee Leith seconded the motion. The motion passed with 2 yes votes.

Ian Nickie, Representative for ODNR for the Buckeye Lake Dam project, presented the Road Use Maintenance Agreement (RUMA) Extension. The current RUMA expires 6/30/16. All of the terms in the extension will be the same. Trustee Horn made a motion to approve the extension of the RUMA through June 30, 2017. Trustee Leith seconded the motion. The motion passed with 2 yes votes.

The design of Phase 2, which will be the Supporting Buttresses for the Cutoff Wall, is in process. It will most likely continue through the Summer months with the construction taking place in the Spring 2017. No information is available about resident's dock in the future.

### **Old Business**

The Neighborhood Revitalization Grant has been approved at the Fairfield County Commissioner's meeting to go to the next step in the process. There were 33 letters of support presented. There was an update to the grant application. South of Circle will not be part of the grant, everything else remains the same.

The in-kind work for this year's Community Development Block Grant has been completed.

The ODOT Safety sign grant requires additional paperwork to be completed prior to purchasing the signs. There will be approximately 300 signs replaced.

Trustee Leith moved to pass **Resolution 16-07**, A Resolution authorizing the township's participation in the grant application process for The Community Development Block Grant (CDBG) Neighborhood Revitalization Program Administered by the Fairfield County Regional Planning Commission for Various Projects. Trustee Horn seconded the motion. The motion passed with 2 yes votes.

There were additional information requests received from the IRS today.

Trustee Horn made a motion to set the Bid Opening for the Cattail Road Paving Project for July 5<sup>th</sup> at 7:30 PM. Trustee Leith seconded the motion. The motion passed with 2 yes votes. Trustee Yates will place the ad in the paper based on the Bid Document requirements.

Fiscal Officer Kraner will work on the Resolution for the rezoning of Mary Lou Myers property on Cattail Road.

Trustee Horn received information from Josiah Horacek stated that the township should not reimburse for medical premiums at this time.

Trustee Horn's Annual Payment Schedule has been reviewed with Fiscal Officer Kraner.

Fiscal Officer Kraner is working on the Ohio Open Checkbook.

### **New Business**

The Sheriff Department is holding the Ohio Fire and Police Game Celebration on June 12<sup>th</sup>.

The latest statement from the Liquor Control Board has been received.

There was a discussion regarding placing 'No Smoking' signs at the Parks. In order to place them and have them enforced by the Sheriff, there must be a Resolution passed by the Trustees. The signs would cost approximately \$20 and if they are required at each entrance at the Fairfield Beach Park, there would be 14 required.

ORC 3794.05 provides the guidelines to establish the parks as non-smoking and ORC 3794.06 provides the guidelines for the signs. Trustee Horn made a motion to establish the parks in Walnut Township as Non-Smoking. The motion died for lack of a second.

The Record Request for compensation information for 2015, that was approved by Joshua Horacek, was submitted by the Fiscal Officer.

A section of the Zoning Resolution, that was omitted in error, in the last update was discussed. Trustee Horn made a motion to amend the Zoning Resolution effective 6/19/2015, to update Section 7.2 Procedures And Requirements for Appeals and Variances,

Section B. Variances need to add #5. No Variance will be granted for a hardship created by actions of the applicant. Trustee Leith seconded the motion. The motion passed with 2 yes votes.

The RETREIV license has been renewed.

**Comments from the Floor –**

There were no comments from the floor.

At 9:00 PM Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 2 yes votes.

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Lynn Kraner, Fiscal Officer

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William Yates

Terry Horn

Doug Leith, Chairman