

Walnut Township Trustees Meeting

May 3, 2016

The meeting was called to order at 7:00 PM. Trustees Doug Leith, William Yates and Terry Horn were present.

The minutes for the Regular Trustee Meeting on April 5th were presented for approval. Trustee Yates made a motion to approve the minutes with the noted changes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The minutes for the Special Trustee Meeting on April 16th were presented for approval. Trustee Yates made a motion to approve the minutes with the noted changes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The form for the membership in the Fairfield County, Ohio Township Association was completed by the Trustees and the Fiscal Officer. It will be mailed today

Tim was asked if the last Cargill invoice had been received. He believes the township is required to take an additional 25 tons.

Trustee Yates acknowledged the receipt of the Cash Summary by Fund, Payment Listing, Fund Status and Appropriation Summary by the trustees.

Trustee Horn made a motion to approve checks 25075 through 25095 and EFT 2016-283 through 2016-383, after being certified that funds are available and appropriations have been made by Fiscal Officer Kraner. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Comments from the Floor –

There were no comments from the floor.

Department Reports

Chief Jim Hite, Thurston Walnut Township Fire Department – Hite stated that F.F. Goodfleisch has resigned. F.F. Ben Leonard has received his 240 Fire Card and passed Fire 2. The Pump, ladder, hose and the airpacks have passed testing.

Bloom Fire Department is selling a 2000 Ford Excursion, the Fire Chief's vehicle and Chief Hite would like to purchase it to replace the current Chief car. Trustee Horn asked is there is currently a policy on the use of the Chief vehicle. Hite stated there is nothing in writing and that the car is often used by firefighters to attend classes. Trustee Horn made a motion to approve the purchase of the Ford Excursion from Bloom Fire Department. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

There was a brief discussion regarding the new tracking system for Fire Department employee time. Currently it is being used to track time in and time out. It costs \$300/year and was recommended by Richland Fire and Thornville Fire. Additionally, it can be used to complete shift trades, record call off's, compile payroll and see who is on the schedule.

Larry Neeley, RPC representative – Mr. Neeley, in an email, stated that the proposed bike path was voted on and he was the lone dissenting vote.

Kevin Clouse – Zoning Inspector – Clouse met with RPC and Jason Dolin regarding the second accessory building for Mr. Bryson. They determined that he is AG exempt and therefore is permitted to have a second pole barn. He has completed the required AG exempt form.

There have been 21 permits to date in 2016.

Dave Farrell has requested that a new tape recorder is purchased to record the Zoning Commission and BZA Hearings. The requirements are that it must be able to be backed up and playable.

Mike King – Recycling – Mike has been doing general cleanup around the recycling bins. He talked to Chad twice regarding the township selling the recycling trailers they own. Right now, the trailers need tires in order to make them transportable; probably a cost of \$120 each. Tim Morris suggested selling them as is. Carol Phillips will be contacted regarding selling the trailers.

Tim Morris – Roads and Parks – Tim presented information regarding disposal of the anti-freeze that he removed from the used oil that was dropped off at the township. He received two quotes – 1) Capital will haul away the anti-freeze for \$1/gallon with a \$150 pickup fee; 2) Safety Kleen will haul away the anti-freeze for \$1/gallon with a \$180 pickup fee. There are currently signs asking that states no self dumping of oil but hasn't been a deterrent. Trustee Yates made a motion to dispose of the waste oil up to \$580. Trustee Horn seconded the motion. The motion passed with 2 yes votes.

The Sign Safety Grant was awarded to the Township in the amount of \$22,657.80. Tim will be meeting with ODOT to ensure he meets all the new criteria. All street names will need to meet the new criteria as they are replaced.

The salt contract for 2016/2017 will be available after May 9th and will be due back by May 22nd. The township currently has on hand approximately 400 tons of salt and 400 tons of mixed salt and grits. There was a discussion regarding how the township determines if they need to go out and salt. Tim stated that the rule is the township needs to drive at least 1/3 of the townships roads to make that determination. Trustee Horn made a motion to approve the purchase 500 tons of salt for the winter of 2016/2017. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Old Business

There was a second hearing for the Fairfield Beach Allocation Project. A third hearing will be on May 19th. The roads that will included in the project are Hawthorne, Lakeshore, Maple, Circle N & S, and Oak; the storm sewers on Maple starting at Orchard going north to Lakeshore; the walking path at Fairfield Beach Park – an 8-foot wide blacktop that would go clear around the park, inside the fence; a sidewalk on the north side of Lakeshore by the parking lot to the boat ramp – currently a 5-foot concrete sidewalk but might become a blacktop sidewalk; and the parking lot at Fairfield Beach Park. The more projects, the more points the grant would be awarded.

There is a meeting with 2LMN on Thursday to do cost estimates for each of the projects. Trustee Horn made a motion to approve 2LMN up to \$1,500 for the cost estimate for the

Neighborhood Revitalization project. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

The project will be presented at the County Commissioner's meeting Tuesday, June 7th.

A purchase order is needed for the Township's portion of the Community Block Grant, which is \$1,352.00. The CB grant is for \$107,995 and the estimate from Shelly is \$109,342. Trustee Horn made a motion to approve the purchase order. Trustee Yates seconded the motion. The motion was approved with 3 yes votes.

Trustee Yates made a motion to approve the \$70,000 in engineering costs for the Neighborhood Revitalization Grant. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

All information requested by the IRS has been submitted. As well, copies of all tax payments have been submitted. Trustee Leith mentioned that he was told that the township has overpaid the taxes at the end of 2015 by approximately \$19,000.

Fiscal Officer Kraner does not have an answer regarding the lien from the State of Ohio file in July 2015.

Fiscal Officer Kraner has followed-up with Kerri at Med3000/McKesson regarding any information that is needed to complete the Medicare Revalidation information.

Fiscal Officer Kraner will send an email to the fiscal officers for the Villages of Millersport and Thurston regarding the handling of the Fire Payments and Ems payments. Trustee Yates will provide an email address for Millersport.

Trustee Horn reviewed the information provided by Fiscal Officer Kraner on his payment schedule. He did not feel that the information was specific enough and asked Kraner to work on it more.

Trustee Horn's suggested Communication Policy was distributed for input from the Trustees and Fiscal Officer.

Doug Leith will follow-up on the Health Insurance premium reimbursement for employees who are not on the township's health plan.

New Business

The estimate to resurface Cattail Road from St. Rt. 204 to Canal Road, which is the most traveled stretch of the road, is approximately \$138,500. Proposed for 2017, is resurfacing from Canal Road to St. Rt. 188 at an approximate cost of \$96,000. Trustee Horn made a motion to approve resurfacing the stretch of Cattail Road from St. Rt. 204 to Canal Road. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

There was a brief discussion regarding House Bill 528 regarding licensing of township vehicles.

Comments from the Floor –

There were no comments from the floor.

At 9:50 PM Trustee Yates made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Lynn Kraner, Fiscal Officer

William Yates

Terry Horn

Doug Leith, Chairman