

Walnut Township Special Trustees Meeting

March 17, 2016

The meeting was called to order at 7:00 PM. Trustees William Yates, Doug Leith and Terry Horn were present. Mayor Mary Boring was also in attendance. Chief Price, Millersport Fire Department joined the meeting after it was already underway.

The sole purpose of this meeting is to discuss the application by the Thurston Walnut Township Fire Department's for the Local Government Safety Capital Grant Program (LGSCG) and Worker's Compensation.

Chief Hite has spent extensive time creating lists of potential items that would benefit the fire department. One list totals approximately \$200,000 and the second list is approximately \$300,000.

The Village of Pleasantville has agreed to participate as long as they can receive a document stating that they will not be required to make any financial contribution to the purchase of the items.

The Memorandum of Understanding will need to be signed by the three Trustees, both Mayors and their Fiscal Officers. After a general discussion, it was confirmed that this is a Memorandum of Understanding not a contract.

Once the grant is awarded, the fire department purchases the approved items and pays for them. The paid invoice is then submitted to the Grant Department for reimbursement. The will reimburse the approved amount less any contribution by the Fire Department. Mr Williamson, Grant Co-Ordinator for the LGSCG, stated that reimbursement should be approximately 1 to 2 months after submission of the paid invoice.

Based on the grants that Thurston Walnut Township Fire Department has outstanding or in the works at this time, \$110,527, there are no available funds to use for the purchase of the grant items. They do have 12 months to purchase and request reimbursement for the grant approved items.

There was a discussion regarding the \$250,000 that is in the Fire Fund that can be spent at the Trustees discretion and falls outside the yearly contracts for the two fire departments.

Trustee Yates made a motion to request an increase in the Fire Fund (2191) by \$250,000 from the Fairfield County Auditor. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Thurston Walnut Township Fire Department is including a 5% match in order to increase the points that would be awarded for the grant. This 5% will come out of the TDTFD's 35% allocation in the year that the expense is incurred.

The wording for the Memorandum of Agreement was updated to state that the Village of Pleasantville would have no out of pocket financial contributions and to state that Walnut Township will act as the purchasing agent for all approved items, will pay the invoices and all reimbursement will be returned to Walnut Township.

Trustee Horn made a motion to give Trustee Leith the authority to approve and sign any changes needed on behalf of the Walnut Township Trustees. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

Several Forms were received from Andy Frank, CareSource representative, regarding a discount program for the township's worker's comp. Fiscal Officer Kraner has completed and emailed all the documents to Andy.

Trustee Horn asked if the grant is not awarded, where does that leave the fire departments? Chief Hite suggested that the township look at an increase in the millage to offset the increase in costs since the last levy.

Trustee Horn asked if the departments are putting any funds aside toward future purchases. Chief Hite stated that they are not; Chief Price stated that they will purchase additional equipment as they pay off current loans.

Chief Hite stated that they will be reviewing the financial situation in June, after they find out whether they were awarded the grant.

Chief Price agrees with Chief Hite that the township will need to increase the millage in the next couple years. Price is also submitting an application to the LGSCGP; his is \$97,000 for a boat outfitted with pumps.

It was mentioned that Shawn Gray, Licking County EMA, is looking for a site to place a MARCS Tower in the Buckeye Lake area.

8:37 PM, Trustee Yates made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Lynn Kraner, Fiscal Officer

William Yates

Terry Horn

Doug Leith, Chairman