

## Walnut Township Trustees Meeting

November 3, 2015

The meeting was called to order at 7:00 PM. Trustees Doug Leith, William Yates and Terry Horn were present.

At 7:02 PM Trustee Yates made a motion to adjourn to Executive Session with Thurston Mayor Mary Boring and Thurston Council members Robert Ortman, Lowell Hite, Garry Boring, Heather Baker, Jo-Ann Hite, and Fiscal Officer Aaron Reedy to discuss a complaint against a Public Employee. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

At 8:19 PM the Trustees came out of Executive Session.

Fiscal Officer Kraner asked that an amendment be made to the minutes that were approved for October 6<sup>th</sup>. The current version was read along with the suggested change. Trustee Leith made a motion to approve the change to the October 6<sup>th</sup> minutes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Trustee Horn mentioned that the changes that he had asked for on the September 15<sup>th</sup> minutes had not been completed as he requested. Horn provided the changes to Fiscal Officer Kraner. Fiscal Officer Kraner also requested that the information regarding the Ohio Attorney General's opinion on reimbursing medical premiums also be included in the minutes. Trustee Leith made a motion to approve the changes to the September 15<sup>th</sup> minutes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The minutes for October 20<sup>th</sup> were submitted for approval. Trustee Horn made a motion to approve the minutes with noted changes. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn raised his concern that he cannot tell which year of minutes are in the minute book because there is no label on the outside. Fiscal Officer Kraner will find a resolution.

Trustee Horn raised his concern that the minutes are not being updated as discussed in the meetings and asked that Fiscal Officer Kraner provide a resolution so ensure that the minutes are correct.

Fiscal Officer Kraner has made contact regarding adding the township to the list of townships that have the Ohio Checkbook. The Ohio Checkbook just went live in the last month and there are currently 14 of the 1300 townships on the Ohio Checkbook.

The application to renew the liability insurance for 2016 has been received. Fiscal Officer Kraner asked for an updated inventory list to assist with the updating of the application. The trustees asked if the tornado sirens are on the list, Tim stated that they were.

The Pleasantville salt contract has been executed and returned to the township.

The form from OTARMA that notifies them which officials were elected or reelected has been completed and returned to OTARMA.

Information has been received from Columbia Gas regarding renewal of the co-op program. Fiscal Officer Kraner asked if the Trustees agreed in pursuing this renewal. As they did, Kraner will follow-up with the contact.

Trustee Horn acknowledged the receipt of the Cash Summary by Fund, Payment Listing, Fund Status and Appropriation Summary by the trustees.

Trustee Leith made a motion to approve checks 24903 through 24913, and EFT 2015-745 through EFT 2015-807, after being certified that funds are available and appropriations have been made by Fiscal Officer Kraner. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Comments from the floor –

There were no comments.

## **Department Reports**

**Chief Hite – Thurston Walnut Township Fire Department** – Medic 1 has been repainted and should be back by the end of the week.

Chief Hite is meeting with BWC regarding a grant to purchase a LUCAS device for the department.

**Mike – Recycling** - No problems currently.

There are two trucks that need repairs; Truck 6 needs a fuel sensor and Truck 5 needs a crank shaft sensor.

Mike is currently mowing the roads.

**Tim Morris – Roads and Parks** – Truck 5 is at Bader Truck Service to have the crank shaft sensor repaired. They noted that the truck was dripping oil and will also replace the oil pan.

Tim is requesting a purchase order for Osborne to replace street signs and sign posts. The new sign regulations require the letters to be 3” and will require larger posts. Trustee Leith made a motion to approve the purchase of street signs and sign posts from Osborne up to \$4,000. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

They have received the last shipment of emulsion. When the last invoice is received, the purchase order will be closed and the balance of the funds will be used to create the purchase order for Osborne.

The crack sealing will be completed by the middle of next week. Durapatching will resume when the truck is returned. There are two roads remaining to have the final mowing of the year. Once that is completed, Tim and Mike will start ditching.

All of the salt contracts have been mailed.

There have been ongoing discussions between Tim, ODNR and Eric McCrady from Fairfield County Engineer’s office regarding the use of township roads during the dam construction.

A Road Use Agreement (RUMA) is being worked on between County Engineers and ODNR. At this time, there is no final plan or completion date from ODNR. The township is concerned about the heavy traffic from construction on Lieb's Island road. There are concerns by the township about losing the south side lane into the feeder creek.

Tim will contact Ian Nickey, from Hicks Partners, regarding the townships concerns about the road deteriorating. Trustee Leith made a motion to have a letter sent to Ian Nickie stating that the township expects them to follow all the regulations and the townships concerns about the deteriorating condition of the road. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Speed limit signs have been ordered.

#### **New Business**

Trustee Leith has received questions regarding rebuilding a dock from Phil Spinosi that is on Lieb's Island. He wants to make sure that two people are not assigned to the same space, they have the authority to install a boat lift and make sure that the records reflect that they are in the correct assigned space.

Trustee Horn received information that there will be increases in the dental and vision insurance for 2016. It is anticipated that medical insurance will go up approximately 12%. Since the meeting that has been updated to 18%.

At 9:55 PM Trustee Horn made a motion to adjourn to Executive Session to discuss employee compensation. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

At 10:52 PM the trustees came out of Executive Session.

10:53 PM Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

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Lynn Kraner, Fiscal Officer

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William Yates, Chairman

Terry Horn

Doug Leith