

Walnut Township Trustees Meeting

December 15, 2015

The meeting was called to order at 7:00 PM. Trustees Doug Leith, William Yates and Terry Horn were present.

Comments from the Floor –

There were many residents from Lieb's Island, particularly residents residing in the West Bank road area, present to discuss their concerns regarding the traffic light that has been installed on Lieb's Island Road.

Trustee Leith updated the residents on what the trustees know about the dam project and the installation of the traffic lights. The trustees became aware of the traffic lights at the same time as the residents. He stated that the primary concerns of the trustees are the safety of the residents during the dam project and protecting the quality of the roads.

The township trustees, with Tim Morris as a primary contact person, have been working with Jeremiah Upp, Fairfield County Engineer, to protect the township roads. There have been meetings between the Fairfield County Engineer's attorney and the attorneys for ODNR to create a Road Use Maintenance Agreement that will return the township roads to ODOT specifications at the end of the Dam Project. The ODNR and Fairfield County Commissioners signed off on the agreement this morning.

The barriers on Lieb's Island will be movable and Emergency Vehicles will have the ability to override the traffic lights. Resident Kreig Babbert asked if the traffic lights could be moved is there will not be any work in the area. The Trustees Stated that the orange barrels and the traffic lights will be moved if there will not be any work in the area for 48 hours.

Several residents mentioned that the stop bar on the east side blocks the second entrance to the private road along the west bank. Also, how can they put a closed sign on a private road without contacting the homeowner's association or board?

Pat Ruble asked if it would be possible to make the West Bank road one-way, with the entrance on the west side and the exit on the east side. Additionally, he mentioned that the stone trucks are going too fast around the curve.

Kreig Babbert expressed his concern that the road is being destroyed and asked if there was any chance that the road would be widened after the project is completed.

The trustees stated that at this time, it is unknown what will be done at the end of the dam project to Lieb's Island Road. However, per the Road Use Maintenance Agreement, the road will be rebuilt equal to the condition at the beginning of the dam project, based on ODOT road requirements.

The residents of West Bank are asking that they be included in the discussions that affect the access to their road. They will provide email addresses so that the trustees can forward any emails they receive.

There is concern by several Lieb's Island residents that Millersport will try to annex Lieb's Island. Tom Rieser, Vice-President of the Lieb's Island Residents Association, stated that the residents had agreed to participate in Millersport's water so that Millersport would qualify for a waterline grant. The trustees discussed the soft annexation method – where the residents agree to the annexation and the hard annexation method – where the village can force the annexation – which can take up to 5 years. The township has no leverage to prevent an annexation. They encouraged the residents to notify the County Commissioners that they do not want the annexation.

Deputy Meade has permission from ASI, the dam project management company, to go to the dam project trailers and pull the Weight Sheets to check that the haulers are not exceeding the weight limit.

Kreig Babbert brought up the pump house on West Bank. All the storm water drains into it and then into the lake. Is this going to be permitted in the future? There might be the

need for an additional pump house, with the drain going under Lieb's Island Road and draining into Feeder Creek.

Tim Morris will email Ian Nickie, ODNR contact, with the suggestions regarding making West Bank Road one way, moving the stop light back on the east side to the other side of the intersection and the questions regarding the drainage from the pump house.

The minutes for December 1st were presented for approval. Trustee Leith made a motion to approve the minutes with the noted changes. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Trustee Horn acknowledged the receipt of the Cash Summary by Fund, Payment Listing, Fund Status and Appropriation Summary by the trustees.

Trustee Horn made a motion to approve checks 24941 through 24959, and EFT 2015-895 through EFT 2015-928, after being certified that funds are available and appropriations have been made by Fiscal Officer Kraner. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Copies of forms were distributed to all employees and elected officials that drive township vehicles to request a copy of their driving record. This is an item that is requested by the liability carrier. The liability insurance for 2016 has been submitted to Burnham and Flower.

The information has been submitted for the Opencheck Book. Fiscal Officer Kraner will have a conference call with her contact to review the information later this week.

Trustee Leith made a motion to approve temporary appropriations for 2016, not to exceed the budgeted appropriations for 2016. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

The insurance applications/updates for all full-time employees and elected officials, for life insurance, dental insurance, vision insurance and medical insurance, were collected. Fiscal Officer Kraner will copy all forms and send originals to insurers.

The Ohio Township Association's Winter Conference registrations were completed.

Fiscal Officer Kraner presented the updated Minutes and Resolutions labeling method. The rings for the books will be color coded for the year – a green ring is 10 years, a white ring is The Ohio Township Association’s Winter Conference 1 year and two labels will be put on the front of the book - Walnut Township 20__; Minutes and Resolutions.

The township will be receiving a new printer through UAN in 2016. The new printer is multifunctional and will hopefully facilitate scanning of documents.

One of the new enhancements for 2016 UAN is the capability to email paystubs to employees. There will be a form for the employee to complete with their email address and permission for the township to email this information as it is not over a secure network.

There will be several additional checks that will need to be cut and dated in 2015. Fiscal Officer Kraner will let the trustees know if any need immediate signatures.

There was a discussion regarding the draft (#5) of Health Insurance Resolution 17-15. Trustee Leith will speak with Josh Horacek regarding medical insurance premium reimbursement and notify the trustees if any changes are needed on the resolution in the future. Trustee Yates moved to pass Resolution 17-15 Health Insurance Resolution. Trustee Leith seconded the motion. The motion passed with 3 yes votes. The original will be forwarded to Josh Horacek for his signature.

Department Reports

Kevin Clouse – Zoning Inspector – Kevin stated that he has been working on the amendments to the Zoning Resolution for next year.

Mike King – Recycling – No problems at this time.

Tim Morris – Roads and Parks – Tim found out that the speed limit on the curve on Lieb’s Island can’t be lowered further than 15 miles per hour. He will ensure that a warning sign is placed prior to the curve.

Durapatching is complete for 2015; the equipment has been drained, cleaned and put away. They have completed the ditching for 2015.

Tim asked if they would receive two personal days for 2016.

Old Business

Jeremiah Upp, Fairfield County Engineer, is not backing down protecting the county and township roads during the Dam Project. There will be follow-up call on the Road Use Maintenance Agreement. At this time, no one has any idea what is in the base of Lieb's Island Road, however, it will still need to be brought up to ODOT specifications.

The Haul Roads have changed several times, and the agreement permits this to be changed and amended as needed.

The bond on the project has been lowered from 2.3 mil to 1.6 mil.

Trustee Horn made a motion to accept the Road Use Maintenance Agreement (RUMA). Trustee Leith seconded the motion. The motion passed with 3 yes votes.

New Business

There was a discussion regarding the medical insurance premium for Kevin Clouse. Due to the fact that he has been hired into a position that contributes to OPERS after retiring from an OPERS contributing position, he will pay an additional \$100 per month toward his medical premium in 2016.

Trustee Horn will contact Ian Nickie regarding the Ed Parrish Pump, down spouts feeding into the lake and the pump house at Lakeside.

At 9:45 PM, Trustee Leith made a motion to adjourn to Executive Session to discuss employee compensation as allowed in ORC 121.22. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

At 10:21 PM, the Trustees came out of Executive Session.

Trustee Leith made a motion to increase Kevin Clouse's hourly wage to \$17/hour effective for the pay date of January 15, 2016. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Trustee Leith made a motion to increase Mike King's hourly wage to \$14.79/hour effective for the pay date of January 15, 2016 and authorize two personal days. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made a motion to increase Tim Morris' hourly wage to \$19.66/hour effective for the pay date of January 15, 2016 and authorize two personal days. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

At 10:24 PM, Trustee Leith made a motion to adjourn to Executive Session to discuss a complaint against a public employee as allowed in ORC 121.22. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

At 10:31 PM, the Trustees came out of Executive Session.

At 10:31 PM Trustee Leith made a motion to adjourn. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Lynn Kraner, Fiscal Officer

William Yates, Chairman

Terry Horn

Doug Leith