

Walnut Township Trustees Re-Organization Meeting

January 6, 2015

The meeting was called to order by Fiscal Officer Lynn Kraner. The Pledge of Allegiance was recited.

Trustees Doug Leith, William Yates and Terry Horn were present.

The Fiscal Officer called for nominations for Chairman for 2015. Trustee Horn nominated Trustee Yates for Chairman. Trustee Yates accepted the nomination. There were no other nominations. Trustee Leith seconded the nomination. The appointment passed with 3 yes votes.

At this point the Fiscal Officer turned the meeting over to Chairman Yates.

The Chairman called for nominations for Vice Chairman. Trustee Horn nominated Trustee Leith for Vice Chairman. Trustee Leith accepted the nomination. Trustee Yates seconded the nomination. The appointment passed with 3 yes votes.

The Chairman called for nominations for the Representative to RPC. Trustee Horn nominated Larry Neeley, with a second from Trustee Leith. The appointment passed with 3 yes votes.

The Chairman called for nominations for the Representative to Block Grant Board/CDBG. Trustee Leith nominated Trustee Horn, with a second from Trustee Yates. The appointment passed with 3 yes votes.

The Chairman called for nominations for the Representative for FEMA Program. Trustee Horn nominated Trustee Yates, with a second from Trustee Leith. The appointment passed with 3 yes votes.

The Chairman called for nominations for the Representative for Issue II Funding. Trustee Leith nominated Trustee Horn, with a second from Trustee Yates. The appointment passed with 3 yes votes.

Trustee Horn made the motion - If township needs to hire any additional roadworker help in an emergency situation, they will hire them at \$12.00/per hour, if any additional office

help at \$9.00/per hour. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn moved to pass **Resolution 01-15** to set meeting dates for the Walnut Township Trustees for 2015 as the 1st & 3rd Tuesday of each month at 7:00 PM at the township office. Trustee Leith seconded the motion. The motion passed with 3 yes votes. The meetings will not coincide with any of the meeting dates of the Villages in Walnut Township.

Trustee Leith made the motion that the township meetings will be advertised in the Lancaster Eagle Gazette as required by law, in a local paper if time permits, and on the sign. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Trustee Horn moved to pass **Resolution 02-15** - Emergency Meeting Procedure – If an emergency arises; the trustees can call an emergency meeting with 24 hour notice and will post it on the front sign, the bulletin board and the doors of the township office and garage. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn moved to pass **Resolution 03-15** - Procedure for calling in employees for overtime will be: the current procedure for the sheriff's office call order is, Morris, Yates, King, Horn, Leith. Tim has authorization to call in Mike K. for emergencies such as high water, down trees, and snow & ice removal. The procedure for calling employees for overtime is any one of the trustees can call an employee in for overtime. If plowing snow and it is 3:30PM and there is more to be done, employees are to continue working. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Leith made the motion that the Records Commission will consist of the Fairfield County Auditor, Lynn Kraner, Fiscal Officer and Bill Yates, Trustee. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made the motion to allow the IRS rate of \$.56 for travel expenses outside of township, and to pay for all State and National conferences, parking, taxi expense, and for any other expense for training school held for trustees and fiscal officer. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made the motion that no records will be destroyed from 2014. Trustee Yates seconded the motion. The motion passed with 3 yes votes.

The Chairman called for nominations for the Representative for Health Board for 2014. Trustee Yates nominated Trustee Leith; Trustee Horn seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made the motion to reimburse Zoning Commission & BZA Members at a rate of \$35.00/per meeting. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn nominated himself as the Website Administrator for the township. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn nominated Chad Myers as Website Consultant at a rate of \$25/hour. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn nominated Trustee Yates as the EMS Billing Authorized Official and Primary Contact for Med3000. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Yates nominated Trustee Horn as being in charge of information systems. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Horn made a motion to re-appoint Kevin Clouse as Walnut Township Zoning Inspector. Trustee Leith seconded the motion. The motion passed with 3 yes votes.

Trustee Leith made a motion to use Jeannie Downey as a contractor in the position of Zoning and BZA Board Secretary at a rate of \$12/hour for 2015. Trustee Horn seconded the motion. The motion passed with 3 yes votes.

At 7:27 PM, Trustee Leith made the motion to close the Re-Organization Meeting, seconded by Trustee Horn. The motion passed with 3 yes votes.

Respectfully submitted –

Lynn Kraner, Fiscal Officer

William Yates, Chairman

Terry Horn

Doug Leith